

Trafford Council

Fees, Charges and Allowances

2015/16

Fees, Charges and Allowances Guide

<u>Contents</u>	<u>Page</u>
CHILDREN & YOUNG PEOPLES SERVICES	
Music Service	7
Letting of Youth Centres	7
Youth Services - Charges for services	7
ADULT SOCIAL CARE	
Telephones provided under the Chronically Sick and Disabled Persons Act 1970	8
Review of Residential and Nursing Home Placements	8
Community Care Charging Policy	9
Daily Rate for Day Care Attendance and Day Care Transport	9
Domiciliary Care Charge	9
Overall maximum weekly charge	9
Pendant Alarm Services	9
Supported Living - Shaw Road and Shaw View	9
Administration Charges relating to Funerals and Estates	10
Scale of Income Support used in Trafford's Assessments	10
Disabled Facilities Grants	10

ENVIRONMENT & OPERATIONS

Freedom of Information Act 2002	11
Highways	
Stopping Up and Diversion of Highway (Temporary)	11
Road Opening Permit	11
New Roads and Street Works Act 1991 – Section 50 Street-works Licence	11
Street Furniture Records and Specification Information	11
Vehicular Crossings	12
Hire of Barriers, Lamps Etc.	12
Provision of Highway Inspection Details to Statutory Undertakers and Other Bodies	14
Local Authorities (Transport Charges) Regulations 1998- Skips	14
Local Authorities (Transport charges) Regulations 1998 – Scaffolding	14
Local Authorities (Transport Charges) Regulations – Hoardings	14
Removal of “A” Boards and other obstructions placed within the Public Highway	14
Placing of Tables and Chairs on the Highway	14
Children's Fairground Rides on the adopted highway under S115E of the Highways Act 1980	14
Copies of Technical Reports	15
Street Lighting Design Services for Private Development	15
Highways Act 1980 Section 38 Agreements - Administration charge	15
Stopping Up and Diversion of Highway (Permanent)	15
Direction Signing to Tourist Attractions	15

Street Numbering and Naming	15
Adopted Highway Information	16
Signs to Housing Developments	16
Dangerous Buildings & Demolitions Notices	16
Parking Services	
Parking Permits	17
Town Centre Display Area	17
Trafford Park Matchday parking	17
Pay and Display	17
Parking Dispensations and Suspensions	18
Greenspace	
Allotments	19
Parks Games	19
Special Events	19
Cemeteries and Crematorium	20
Environment	
Waste Management	23
Environmental Health	
Licences	24
Environmental Protection	24
Housing Standards	25
Pest Control	25
Works in Default	25

Stray Dogs	25
Licensing	
Licence Application Fees	26
Trading Standards	
Weights & measures	30
Abandoned Trolleys	30
Graffiti Removal	30
Environmental Enforcement	30
ECONOMIC GROWTH & PLANNING	
Asset Management / Lettings	
Community Lettings	31
Trafford Town Hall Football Parking	33
Planning and Building Control	
Strategic Planning and Developments	34
Building Control fees	34
New Building Regulations	34
Planning Fees	35
Housing Services	36
COMMUNITY SAFETY, CULTURE, AND SPORT	
Sale Waterside Arts Centre	37
Liability for damage - Insurance	40

Transformation & Resources

Registration of Births, Deaths and Marriages	41
Commitment and Citizenship Ceremonies	41
Nationality Checking Service	41
Revenues and Benefits	42
Special Events	42
Libraries	43
Blue Badge Permits	45

KEY

All fees and charges are subject to relevant legal constraints. Some fees and charges are required by law to be established and administered by the Council, others can be established at the Council's discretion. Once established, regulations then influence the extent or level of the fee or charge. Some fee or charge levels are set by regulation, others are limited by regulation, and some can be determined freely by the Council, though subject to other influencing factors such as competition.

The attached list of fees and charges also indicates which fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

The table below has been RAG shaded in terms of extent of Council discretion from red (top 1) where fees and charges are mostly determined by regulation, to green (bottom 2) where the Council has greater control on establishing and setting fee or charge levels. In the middle or amber zone, Council's discretion is limited by regulatory rules, and for the fees or charges that are subject to such rules a code of 'D*' is used in the booklet, usually with a statement that describes the relevant rule at the bottom of the page or table.

How is it determined that a fee or charge can be levied?	Who or how is the rate of the fee or charge determined?	Example of Fee or Charge	KEY
Regulation	Regulation – the rate of charge is fixed by regulation	Registrar Certificates Gaming Permits	M/M
Regulation	Regulation –the Council can choose between lower and/or upper limits	Casino applications Entertainment Licences	M/D*
The Council	Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit	Fixed Penalty Notices	D/D*
Regulation	The Council	Environmental searches Marriage & Civil Partnerships	M/D
The Council	The Council	Library charges Land charges & search fees	D/D

CHILDREN & YOUNG PEOPLE SERVICES

Music Service

Group instrumental lessons range from £4.50 to £8.00 per lesson.

Individual lessons range from £10 to £15.50 per lesson (dependent on length of lesson and whether child or adult, also on whether child attends a Trafford School or Trafford Music Ensemble).

Instrument hire is £18 to £25 per term (dependent on type of instrument, also on whether child attends a Trafford School or Trafford Music Ensemble).

Junior Ensembles £35 per term

Senior Ensembles £60 per term

Youth Service Hire Charges 2015/16 (All Discretionary) *

Letting of Youth Centres

			Rooms				% change
			1	2	3	4	
Scale A	Per Session	up to 50 people	£29.00	£38.00	£56.00	£75.00	0.0%
Scale B	Per Session	51 to 99 people	£38.00	£56.00	£75.00	£93.00	0.0%
Scale C	Per Session	100 to 250 people	£55.00	£74.00	£92.00	£113.00	0.0%
Scale D	Per Session	over 250 people	£74.00	£92.00	£112.00	£129.00	0.0%

Morning session	09.00 – 13.00
-----------------	---------------

Afternoon session	13.00 – 17.00
-------------------	---------------

Evening session	17.00 – 21.00
-----------------	---------------

Full details of letting terms and conditions available on request from :-

Finance Department,
Youth Service,
Trafford Town Hall
Talbot Road
Stretford
M32 0TH

Trafford Youth Service Charges for Services 2015/16 (All Discretionary)

Unit	Cost £	Session Time	Activity Includes	Additional Notes	% change
Outdoor Education standard activities					
	129.00	3 hour half day	Kit issue, Safety briefings & Kit return	Minimum of 2 hours activity	0.0%
	248.00	6 hour full day	Kit issue, Safety briefings & Kit return	Minimum of 5 hours activity	0.0%
Outdoor Education non-standard activities					
	185.00	3 hour half day	Kit issue, Safety briefings & Kit return	Minimum of 2 hours activity	0.0%
	369.00	6 hour full day	Kit issue, Safety briefings & Kit return	Minimum of 5 hours activity	0.0%
Mobile Unit					
	67.00	per hour	N/A	Hire for Mobile Unit Only	0.0%
Gorse Hill Music Studio					
	32.00 - 51.50	Per hour	Use of the studio 1 and engineer Use of associated rooms e.g. drums & vocal rooms.	Maximum of 6 young or maximum of 8 young with another agency worker	0.0%
	257.50 - 412.00	8 hours studio sessions	Block of taster sessions in: 1. Planning/ideas 2. Recording 3. Mixing & mastering Digital arts suite room hire	4 x 2 hour sessions in and CD's Hire of room plus	0.0%
Youth worker session					
	90.00	3 1/2 hours	N/A	maximum of 8 young	0.0%

*No change pending outcome of public consultation

ADULT SOCIAL CARE

Telephones Provided Under the Chronically Sick and Disabled Persons Act 1970				
Following the calculation of the net chargeable income, the following scale is used to determine the service user's entitlement to assistance.				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Free installation and rental	M/D	Net chargeable income of up to £12.70 per week	Net chargeable income of up to £12.95 per week	2.0%
Free installation only	M/D	Net chargeable income of up to £12.70 per week but below £25.80 per week	Net chargeable income of up to £12.95 per week but below £26.30 per week	1.9%
No assistance	M/D	Net chargeable income above £25.80 per week	Net chargeable income above £26.30 per week	1.9%
Estimated Financial Implication - Negligible				

Review of Residential and Nursing Home Placements				
The Council, in making residential care and nursing home placements outside the Trafford area, may ask the other Local Authority involved to carry out the placement review where it would be more cost effective to do so e.g. where a placement is made in a distant local authority area.				
In cases where another local authority arranges a residential placement within the Trafford area and requests that a Trafford Social Worker undertakes the placement review then a charge may be made which is a flat rate charge calculated to cover the cost of social work and administrative time in completing the review.				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Charge for Review	D/D	281.00	286.60	2.0%
Estimated Financial Implication - Negligible				

Community Care Charging Policy - Disregard of Income and Expenditure

The Department of Health Guidance "Fairer Charging for Non-Residential Services" lays down statutory allowances for charging. These are Income Support allowances plus 25%.

The guidance allows the council to charge against Disability Benefits, (Attendance Allowance and Disability Living Allowance) and the Severe Disability Premium of Income Support.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Percentage disregard of Net Disposable Income	M/D	0%	0%	0%
Standard Disregard for Disability Related Expenditure	M/D	10.00	10.00	0.0%

Daily Rate for Day Care Attendance and Day Care Transport

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Daily rate for Day Care Attendance	M/D	32.81	33.47	2.0%
Sessional rate (1/2 day attendance)	M/D	16.41	16.74	2.0%
Day Care Transport	M/D	2.00	2.04	2.0%

Domiciliary Care Charge

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Charge per Hour	M/D	12.81	13.07*	2.0%
Charge per half hour	M/D	6.40	6.53*	2.0%

* These charges are subject to calculation of cost of domiciliary care which will be confirmed by Commissioners in mid-February.

Overall maximum weekly charge

	VAT (V) /Code	2014/15 £	2015/16 £	% change
*Users who meet criteria for financial assessment (capital less than £23,250) shall be subject to a maximum weekly charge of :	M/D	224.86	229.36	2.0%

Estimated Financial Implication - Negligible

NB: For service users with capital over £23,250 there is no overall weekly maximum charge and they are required to pay the full amount in relation to the level of services provided.

Pendant Alarm Services

At the Social Services Committee on 1st December 1994, Members approved a scale of charges in respect of pendant alarm systems provided under the Health Services and Public Health Act 1968. The maximum charge is linked to the equipment rental and service required from the Safe and Sustainable Environment Directorate.

The following service charges for 2015/16 are in line with Government Guidance for Supporting People :

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Service level 1 - Supporting People	M/D	1.90	1.95	2.6%
Service level 2 - Supporting People	M/D	2.70	2.75	1.9%
Service level 3 - Supporting People	M/D	4.70	4.80	2.1%
Service level 1 - 24 hr monitoring service	M/D	4.40	4.50	2.3%
Service level 2 - responds to emergency calls received by sending a mobile warden.	M/D	5.20	5.30	1.9%
Service level 3 - as per Service level 2 with an additional planned visiting service.	M/D	7.60	7.75	2.0%

Estimated Financial Implication - Negligible

Supported Living - Shawe Road & Shawe View

Most permanent tenants receive housing benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.

An increase of 2% would equate to basic rent of £186.35 and heating and lighting charge of £18.98 making a total weekly rent of £205.33.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Shawe Road</u>				
Rent	M/D	201.30	205.33	2.0%
Charges – Shawe Road	M/D	44.10	44.98	2.0%
<u>Charges for Part 3 Homes (Shawe Rd Respite)</u>				
Cost per resident week	M/D	532.84	543.50	2.0%

Administration Charges Relating to Funerals and Estates

Section 46 of the Public Health (Control of Disease) Act 1984 charges Local Authorities with the duty to bury or cremate the body "of any person who has died or been found dead in their area, in any case where it appears to the Authority that no suitable arrangements for the disposal of the body have been made or are being made otherwise than the Authority". The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Where a funeral is arranged but inventory is not required	V M/D	233.00	237.65	2.0%
Where a funeral is arranged and inventory taken.	V M/D	466.00	475.30	2.0%
Estates which have involved four days work (30 hours) involving searching, inventory and funeral arrangements.	V M/D	679.00	692.60	2.0%
Estates where an inventory is taken but no funeral arranged.	V M/D	233.00	237.65	2.0%
Estimated Financial Implication - Negligible				

Administration fee for Deferred Payers

CRAG guidance states that councils are expected to offer deferred payment arrangements for residents where there is not sufficient disposable income to pay the charge as the capital is tied up in the property. The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Charge per deferred case	V D/D	220.00	225.00	2.3%

Scale of Income Support Allowances used in Trafford's Assessments

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Personal Allowances				
Personal Allowances (proposed rates subject to government uplift which has yet to be confirmed for 2015/16)				
<u>Single claimant</u>				
18-24	M/M	57.35	57.90	1.0%
25 - 60	M/M	72.40	73.10	1.0%
60 and over	M/M	148.35	151.20	1.9%
<u>Couple</u>				
At least one aged 18 or over	M/M	113.70	114.85	1.0%
Couple aged 60 and over	M/M	226.50	230.85	1.9%
<u>Disability Premium</u>				
Single	M/M	31.85	32.25	1.3%
Couple	M/M	45.40	45.95	1.2%
<u>Pensioner Premium</u>				
Single	M/M	75.95	78.10	2.8%
Couple	M/M	112.80	116.00	2.8%
<u>Severe Disability Premium</u>				
Single claimant	M/M	61.10	61.85	1.2%
Couple (both qualify)	M/M	122.20	123.70	1.2%
<u>Enhanced Disability Premium</u>				
Single claimant	M/M	15.55	15.75	1.3%
Couple	M/M	22.35	22.60	1.1%
<u>Other Premiums</u>				
Carer Premium	M/M	34.20	34.60	1.2%
<u>CAPITAL LIMITS</u>				
Lower Limit	M/M	14,250.00	14,250.00	0.0%
Upper Limit	M/M	23,250.00	23,250.00	0.0%

Disabled Facilities Grants

	VAT (V) /Code	2014/15 £	2015/16 £	% change
* Technical and Professional Services fee - minimum charge (£275.00) or 15% of Professional Indemnity Insurance Fee - 10% of fee.	M/D	*	*	0.0%

ENVIRONMENT AND OPERATIONS

Freedom of Information Act 2002	VAT (V) /Code	2014/15 £	2015/16 £	% change
If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.10	0.20	100.0%

Highways

Stopping Up and Diversion Of Highway (Temporary)	VAT (V) /Code	2014/15 £	2015/16 £	% change
Temporary Traffic Orders				
Section 14(1) Orders (long term) Costs for Posting of Notices & Invoicing included.	D/D	1,550.00	1,625.00	4.8%
Section 14(2) Notices (5 Day/Emergencies) Costs for Posting of Notices & Invoicing included.	D/D	464.00	490.00	5.6%
Provision of Access Highlight Markings: Single Property	D/D	54.00	55.00	1.9%
Two Properties	D/D	87.00	90.00	3.4%

Road Opening Permit				
To allow for the excavation in the highway for the purpose footway crossings, sewer connections and sewer maintenance works.				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Administration Fee	V D/D	160.00	170.00	6.3%
Inspection fee – New Roads and Streetworks Act Section 75	M/M	150.00	Fee set nationally due March	N/A
Reinstatement Charges	D/D	Actual Cost	Actual Cost	N/A

New Roads and Streetworks Act 1991 - Section 50 Street Works Licence

Fees to allow for the administration of the licence, maintaining the record of the apparatus and permitted inspection fees under the Act.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Administration Fee – Installation of apparatus (non-returnable)	V D/D	270.00	280.00	3.7%
Administration Fee – Maintenance of apparatus	V D/D	135.00	170.00	25.9%
Capitalised Fee in lieu of annual charge.	M/D	180.00	190.00	5.6%
Inspection fee per 200m length.	M/M	150.00	Fee set nationally due March	N/A
Traffic Management Act - The above may be subject to changes in legislation.				

Street Furniture Records and Specification Info.	VAT (V) /Code	2014/15 £	2015/16 £	% change
To cover small development involving no more than 6 items of street furniture.	D/D	75.00	78.00	4.0%
To cover major development involving more than 6 items of street furniture.	D/D	93.00	98.00	5.4%
Provision of Street Lighting Specification.	D/D	59.00	62.00	5.1%

Vehicular Crossings	VAT (V) /Code	2014/15 £	2015/16 £	% change
Site inspection, preparation of estimate, processing application, supervision of work, payment of account, including all administration costs.	D/D	Actual Cost	Actual Cost	N/A
Specialist input if required, i.e. Trees, Street Lighting.	D/D	Actual Cost	Actual Cost	N/A
Where a crossing is provided as part of programmed highway works, an all inclusive minimum charge (based on standard width of 2.7m).	D/D	390.00	410.00	5.1%
To provide estimate for a vehicle crossing.	D/D	35.00	36.00	2.9%

Hire Of Barriers, Lamps Etc.	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Daily Charges</u>				
Danger Lamp	V D/D	2.00	2.00	0.0%
Danger Lamp including batteries	V D/D	4.00	4.00	0.0%
Traffic Cone to 450 mm high	V D/D	0.50	0.50	0.0%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	1.10	1.10	0.0%
<u>Portable Signs in stands – Minimum charge of 3 days</u>				
600mm triangle/circle	V D/D	2.20	2.30	4.5%
750mm triangle/circle	V D/D	2.20	2.30	4.5%
900mm triangle/circle	V D/D	3.30	3.50	6.1%
1200mm triangle/circle	V D/D	4.40	4.60	4.5%
1050 x 750 rectangle (maximum)	V D/D	4.40	4.60	4.5%

Temporary Signs for pole mounting, excluding mounting - Minimum charge of 3 days	VAT (V) /Code	2014/15 £	2015/16 £	% change
450mm	V D/D	2.20	2.30	4.5%
600mm	V D/D	2.20	2.30	4.5%
750mm	V D/D	2.80	2.90	3.6%
900mm	V D/D	3.90	4.10	5.1%
1200mm	V D/D	3.90	4.10	5.1%
1050 x 750 rectangle	V D/D	3.90	4.10	5.1%
Lane closed, Guard Barrier or Crowd Barrier - Minimum charge 3 days	V D/D	4.40	4.60	4.5%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection– 8 metre	V D/D	7.20	7.60	5.6%
Temporary Column excluding erection– 6 metre	V D/D	5.50	5.80	5.5%
Wide Base	V D/D	7.70	8.10	5.2%
Twinex Light Unit	V D/D	5.00	5.20	4.0%

Delivery/Collection charges not included. All losses charges at replacement cost.

WEEKLY (charge for 5 days)	VAT (V) /Code	2014/15 £	2015/16 £	% change
Danger Lamp	V D/D	11.00	11.50	4.5%
Danger Lamp including batteries	V D/D	18.70	19.60	4.8%
Traffic Cone to 450 mm high	V D/D	2.80	2.90	3.6%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	3.90	4.10	5.1%

	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Portable Signs in stands</u>				
600mm triangle/circle	V D/D	11.00	11.50	4.5%
750mm triangle/circle	V D/D	11.00	11.50	4.5%
900mm triangle/circle	V D/D	16.50	17.30	4.8%
1200mm triangle/circle	V D/D	19.90	20.90	5.0%
1050 x 750 rectangle (maximum)	V D/D	19.90	20.90	5.0%
<u>Temporary Signs for pole mounting, excluding mounting.</u>				
450mm	V D/D	11.00	11.50	4.5%
600mm	V D/D	11.00	11.50	4.5%
750mm	V D/D	112.40	118.00	5.0%
900mm	V D/D	18.80	19.70	4.8%
1200mm	V D/D	18.80	19.70	4.8%
1050 x 750 rectangle	V D/D	18.80	19.70	4.8%
Lane closed, Guard Barrier or Crowd Barrier per section	V D/D	18.90	19.80	4.8%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection – 8 metre	V D/D	35.30	37.10	5.1%
Temporary Column excluding erection – 6 metre	V D/D	27.60	29.00	5.1%
Wide Base	V D/D	36.40	38.20	4.9%
Twinex Light Unit	V D/D	23.00	24.10	4.8%

Delivery/Collection charges not included. All losses charges at replacement cost.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Miscellaneous charges</u>				
Grit, salt etc				
20 Kilo bag - collected from depot	V D/D	10.50	11.00	4.8%
5 x 20 Kilo bags delivered (minimum 5 bags)	V D/D	177.00	186.00	5.1%
Loose grit salt - 1/2 tonne (if collected)	V D/D	54.00	57.00	5.6%
Loose grit salt - 1 tonne	V D/D	89.00	93.00	4.5%
Delivery charge for 1 tonne loose salt	V D/D	185.00	194.00	4.9%
Grit Bin Delivered	V D/D	362.00	380.00	5.0%
Grit Bin - Collected	V D/D	225.00	236.00	4.9%
Grit Bin - to fill	V D/D	186.00	195.00	4.8%
Hire of sandbags 1 week (each)	V D/D	4.20	4.20	0.0%
Second hand flags - dependent on availability	D/D	On application	On application	N/A

Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies	VAT (V) /Code	2014/15 £	2015/16 £	% change
Supply of collected Highway Inspection Data – per year requested	V D/D	101.40	107.00	5.5%
Administrative charge per question	V D/D	14.30	15.00	4.9%
Photocopying of existing information per sheet	V D/D	0.10	0.20	100.0%

Local Authorities (Transport Charges) Regulations 1998 – Skips	VAT (V) /Code	2014/15 £	2015/16 £	% change
Consideration to an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 129 (1) and (2) of the Highways Act 1980.	D/D	29.40	31.00	5.4%

Local Authorities (Transport Charges) Regulations 1998 – Scaffolding	VAT (V) /Code	2014/15 £	2015/16 £	% change
Consideration of an application for licence in writing to erect or retain on or over a highway any scaffolding or other structure in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to section 169 (1) and (2) of the Highways Act 1980.	D/D	105.00	110.00	4.8%
For each 28 day period thereafter.	D/D	100.00	105.00	5.0%

Local Authorities (Transport Charges) Regulations – Hoardings	VAT (V) /Code	2014/15 £	2015/16 £	% change
Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172 (1) of the highways Act 1980 to be dispensed pursuant to subsection (2) of that section.	D/D	105.00	110.00	4.8%
Anything done by the local highway authority in connection with site specifications to monitor compliance with duties imposed by section 172(3) and by section 173 (1) of the highways Act 1980 on a person who has erected a hoarding or fence (for pre and post erection inspections per month for duration for safety inspections.	D/D	52.50	55.00	4.8%

Removal of "A" Boards and Other Obstructions placed within the Public Highway	VAT (V) /Code	2014/15 £	2015/16 £	% change
Small	V D/D	49.00	51.00	4.1%
Medium	V D/D	96.00	101.00	5.2%
Large	V D/D	141.00	148.00	5.0%

Placing of Tables and Chairs on The Highway	VAT (V) /Code	2014/15 £	2015/16 £	% change
Band 1 renewal 12 month - Licenced Premises.	D/D	350.00	370.00	5.7%
Band 2 renewal 12 month - Street Café open until 20.30 hrs or in excess of 12 seats.	D/D	223.00	235.00	5.4%
Band 3 renewal 12 month - Street Café open until 17.30 hrs under 12 seats.	D/D	196.00	200.00	2.0%

Children's Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980	VAT (V) /Code	2014/15 £	2015/16 £	% change
per annum	D/D	1,680.00	1,764.00	5.0%
per month (4 week period)	D/D	147.00	155.00	5.4%
per week (one off special event)	D/D	42.00	45.00	7.1%

Copies of Technical Reports	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Copies of Technical Reports</u> (Ground Investigation and Tests Available to Developers/Consultants) per page inclusive of VAT - minimum charge of £50.	V D/D	2.65	2.75	3.8%
<u>Provision of Policy Documents</u> (for any policy document including the "Highway Design Standards for Adoption" document).	D/D	70.00	74.00	5.7%

Adopted Highway Information, Signs to Housing Developments

Street Lighting Design Services for Private Developments	VAT (V) /Code	2014/15 £	2015/16 £	% Change
Fixed design/checking fee	D/D	575.00	604.00	5.0%
Plus charge per column	D/D	41.00	43.00	4.9%

Highways Act 1980 Section 38 Agreement – Administration Charge	VAT (V) /Code	2014/15 £	2015/16 £	% change
Charge to be made of 8.5% of the Bond figure subject to a minimum charge of £5,210 and no maximum charge.	M/D	5,210.00	5,470.00	5.0%
Charge in respect of any agreed extension of time to that in the agreement.	M/D	872.00	915.00	4.9%

Stopping Up and Diversion of Highway (Permanent)	VAT (V) /Code	2014/15 £	2015/16 £	% change
For all requests for the stopping up and diversion of Highways/Public Rights of Way.	D/D	1,916.00	2,012.00	5.0%
The Council's legal fees will be payable in addition to the above.				

Provision of Direction Signing to Tourist Attractions	VAT (V) /Code	2014/15 £	2015/16 £	% change
Non-refundable fee for each request.	D/D	182.00	191.00	4.9%
Provision of temporary directional signage to events.	D/D	110.00	115.00	4.5%
If signing is agreed, the applicant is required to meet all costs for design, manufacture, erection and monitoring of the signs to their attractions.				

Street Numbering and Naming	VAT (V) /Code	2014/15 £	2015/16 £	% change
Renumbering or renaming of properties in situations where numbers or names have previously been allocated.	D/D	410.00	430.00	4.9%

Adopted Highway Information

For all requests from developers, individuals and external bodies to mark up plans submitted by them to show the extent of adopted highways.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
To cover single applications i.e. a single house.	D/D	50.00	52.00	4.0%
To cover large single unit development i.e. office block, single factory unit or flat development.	D/D	61.00	64.00	4.9%
To cover major development i.e. large scale housing, industrial and commercial development.	D/D	86.00	90.00	4.7%
Request for advice and information on proposals or infrastructure queries.	D/D	38.00	40.00	5.3%

Signs to Housing Development		VAT (V) /Code	2014/15 £	2015/16 £	% change
Irrespective of the number of signs, each application to be subject to a fee for processing the application and that the applicant pay the actual cost of providing the signs including the design fee. (The fee covers the first 12 months or part thereof).		D/D	311.00	327.00	5.1%
For each additional 12 months (or part thereof).		D/D	121.00	127.00	5.0%
Administration fee for removal of unauthorised signage.		D/D	96.00	100.00	4.2%
Each further sign:	Small	D/D	13.00	14.00	7.7%
	Large	D/D	25.00	26.00	4.0%
Dangerous Buildings and Demolition Notices		VAT (V) /Code	2014/15 £	2015/16 £	% change
Dangerous Buildings		D/D	POA	POA	N/A
Demolition Notices		D/D	204.00	214.00	4.9%

Parking Services				
Parking Permits	VAT (V) /Code	2014/15 £	2015/16 £	% change
Annual Residents Parking Permit	D/D	32.50	34.00	4.6%
Annual Visitor Permit	D/D	32.50	34.00	4.6%
Visitor Cards – one day use (Gorse Hill)	D/D	4.00	4.00	0.0%
Visitor Books – 25 cards per book	D/D	9.50	10.00	5.3%
Administration Fee	D/D	6.00	6.00	0.0%
Annual Business Permit	D/D	100.00	105.00	5.0%

Town Centre Display Area	VAT (V) /Code	2014/15 £	2015/16 £	% change
Daily charge	D/D	55.00	57.50	4.5%

Trafford Park Match Day Parking	VAT (V) /Code	2014/15 £	2015/16 £	% change
The Village, Trafford Park Match Day parking charge (per event)	D/D	4.00	4.00	0.0%

Pay and Display	VAT (V) /Code	2014/15 £	2015/16 £	% change
Off Street				
Regent Road up to 1 hour	V D/D	0.10	0.20	100.0%
Regent Road up to 2 hours	V D/D	0.30	0.60	100.0%
Regent Road up to 3 hours	V D/D	0.70	1.00	42.9%
Regent Road up to 4 hours	V D/D	2.00	2.00	0.0%
Regent Road over 4 hours	V D/D	6.00	6.00	0.0%
Oakfield Road up to 1 hour	V D/D	0.10	0.20	100.0%
Oakfield Road up to 2 hours	V D/D	0.30	0.60	100.0%
Oakfield Road up to 3 hours	V D/D	0.70	1.00	42.9%
Oakfield Road up to 4 hours	V D/D	2.00	2.00	0.0%
Oakfield Road over 4 hours	V D/D	3.00	3.00	0.0%
Victoria Road up to 1 hour	V D/D	0.10	0.20	100.0%
Victoria Road up to 2 hours	V D/D	0.30	0.60	100.0%
Victoria Road up to 3 hours	V D/D	0.70	1.00	42.9%
Victoria Road up to 4 hours	V D/D	2.00	2.00	0.0%
Victoria Road over 4 hours	V D/D	3.00	3.00	0.0%
Cecil Road up to 1 hour	V D/D	0.10	0.20	100.0%
Cecil Road up to 2 hours	V D/D	0.30	0.60	100.0%
Cecil Road up to 3 hours	V D/D	0.70	1.00	42.9%
Cecil Road up to 4 hours	V D/D	2.00	2.00	0.0%
Cecil Road over 4 hours	V D/D	3.00	3.00	0.0%
Oaklands Drive up to 1 hour	V D/D	0.10	0.20	100.0%
Oaklands Drive up to 2 hour	V D/D	0.30	0.60	100.0%
Oaklands Drive up to 3 hour	V D/D	0.70	1.00	42.9%
Oaklands Drive up to 4 hour	V D/D	2.00	2.00	0.0%
Oaklands Drive over 4 hour	V D/D	3.00	3.00	0.0%
Brown St up to 1 hour	V D/D	0.10	0.20	100.0%
Brown St up to 2 hour	V D/D	0.30	0.60	100.0%
Brown St up to 3 hour	V D/D	0.70	1.00	42.9%
Brown St up to 4 hour	V D/D	2.00	2.00	0.0%
Brown St over 4 hour	V D/D	3.00	3.00	0.0%

On Street

2015/16

Location	1 hour	2 hours	3 hours	4 hours	All day
ALTRINCHAM					
Stamford street (ss)	£0.20	£0.60			
Springfield road (ss)	£0.20	£0.60			
Victoria street (ss)	£0.20	£0.60			
Market street (ss)	£0.20	£0.60			
Regent road (ss)	£0.20	£0.60			
New street (ss)	£0.20	£0.60			
The Downs (ss)	£0.20	£0.60			
Lloyd street (ss)	£0.20	£0.60			
Railway street (ss)	£0.20	£0.60			
Kingsway (ss)	£0.20	£0.60			
Oakfield street (ss)	£0.20	£0.60			
Oxford road (ss)	£0.20	£0.60			
Barrington road (ss)	£0.20	£0.60			
Burlington road (ls)	£0.20	£0.60	£1.00		£2.00
Gaskell road (ls)	£0.20	£0.60	£1.00		£2.00

Location			1 hour	2 hours	3 hours	4 hours	All day
Grosvenor road (nr 2+11) (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Grosvenor road (Bridge) (ls)			£0.20	£0.60	£1.00		£2.00
Hazel road (ls)			£0.20	£0.60	£1.00		£2.00
Mill street (ls)			£0.20	£0.60	£1.00		£2.00
Sandiway road (ls)			£0.20	£0.60	£1.00		£2.00
Sandiway place (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
SALE							
Broad road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Northenden road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Hope road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Ashton lane (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Harley road (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Symons road (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Linley road (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Sefton road (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Ashfield road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Leicester road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Claremont road (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Claremont rd (nr School) (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
Brighton grove (ss)			£0.20	£0.60	(max stay 2hrs-no return 1		
STRETTFORD							
Chorley street (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Warwick road (ls)			£0.20	£0.60	£1.00	£2.00	£2.00
Brian Statham Way (ls)			£0.20	£0.60	£1.00	£2.00	£2.00

Parking Dispensations and Suspensions

Operation of decriminalised parking enforcement gives provision for the Council to allow a named vehicle to park for a defined time in a parking place where the operation of the parking place has been suspended or where the parking place is in a restricted area.

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Dispensation – per vehicle, per day, e.g. House Removal, Builders (for long term work, price to be agreed upon application).	D/D	11.00	11.50	4.5%
Dispensation – per vehicle for one month (builders etc).	D/D	105.00	110.00	4.8%
Dispensation – per vehicle for two months (builders etc)	D/D	160.00	170.00	6.3%
Dispensation – per vehicle for three months (builders etc).	D/D	210.00	220.00	4.8%
Suspensions	D/D	22.00	23.00	4.5%
Multi-bay suspensions to be agreed upon application. Dependent on location.		negotiated on application with reference to daily parking charges		
Cones charge – refundable charge for each cone - charge to be negotiated on application.	D/D	11.00	11.50	4.5%

Greenspace

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Allotments				
Standard Plots – 250 metres square – per annum	D/D	78.00	104.00	33.3%
Concessionary charge – first plot	D/D	39.00	52.00	33.3%
Concessionary – additional plots	D/D	78.00	104.00	33.3%
		2016/17 £		
N.B. Allotment fees set a year ahead in line with legislation.				
Standard Plots – 250 metres square – per annum	D/D	104.00		0.0%
Concessionary charge – first plot	D/D	52.00		0.0%
Concessionary – additional plots	D/D	104.00		0.0%
Park Games				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Tennis</u>				
Tennis free of charge in all parks.	D/D	0.00	0.00	0.0%
<u>Pitch and Putt</u>				
Adult 18 hole	V D/D	3.70	3.90	5.4%
Junior/Leisure pass	D/D	1.90	2.00	5.3%
Schools	D/D	1.00	1.00	0.0%
<u>Fishing (King George V Pool)</u>				
This facility is managed by Friends of King George V Pool who will collect and retain income for development projects.	VAT (V) /Code	2014/15 £	2015/16 £	% change
Day ticket to 5.00 p.m. – Adult	D/D	2.00	2.00	0.0%
Day Ticket to 5.00 p.m. - Junior/Leisure Pass	D/D	1.00	1.00	0.0%
Night fishing permit – Adult	D/D	30.00	30.00	0.0%
<u>Special Events</u>				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Filming in Parks - price dependent on size of company and length of stay.	V D/D	POA	POA	N/A
Filming in Parks (parking) - price dependent on size of company and length of stay.	V D/D	POA	POA	N/A

Cemeteries & Crematorium	VAT (V) /Code	2014/15 £	2015/16 £	% change																																																																	
A) Cemeteries																																																																					
<u>Exclusive right of burial in an earthen grave</u> <i>Subject to availability at individual Cemeteries</i>																																																																					
Exclusive Right Fee	V D/D	1,505.00	1,585.00	5.3%																																																																	
Resident Fee	V D/D	760.00	800.00	5.3%																																																																	
<u>Exclusive right of burial of cremated remains</u>																																																																					
Exclusive right of burial of cremated remains	V D/D	760.00	800.00	5.3%																																																																	
Resident Fee	V D/D	415.00	440.00	6.0%																																																																	
<u>Interment Fees</u>																																																																					
At all cemeteries including Dunham Lawn																																																																					
To depth of up to 3 metres - 17 years or over	V D/D	1,285.00	1,350.00	5.1%																																																																	
Child/Junior (Up to 5 years of Age)	V D/D	70.00	75.00	7.1%																																																																	
Child/Junior (5 to 16 years of Age)	V D/D	170.00	180.00	5.9%																																																																	
Interment of cremated remains in grave	V D/D	230.00	245.00	6.5%																																																																	
Loose interment of cremated remains	V D/D	85.00	90.00	5.9%																																																																	
Interment of Body Parts	V D/D	85.00	90.00	5.9%																																																																	
Extra width on grave	V D/D	150.00	160.00	6.7%																																																																	
Widening grave	V D/D	125.00	130.00	4.0%																																																																	
Test dig grave to check size	V D/D	85.00	90.00	5.9%																																																																	
<u>Resident Fee</u>																																																																					
To depth of up to 3 metres - 17 years or over	V D/D	815.00	860.00	5.5%																																																																	
Child/Junior up to 16yrs of age	V D/D	Free	Free	N/A																																																																	
Interment of cremated remains in grave in casket	V D/D	200.00	210.00	5.0%																																																																	
Loose interment of cremated remains	V D/D	70.00	75.00	7.1%																																																																	
Interment of Body Parts	V D/D	85.00	90.00	5.9%																																																																	
N.B. For multiple interments at the same time, in the same grave, the first interment shall be at the full rate.																																																																					
Each other interment (including cremated remains) 50% fee reduction of full rate.																																																																					
<table border="1"> <thead> <tr> <th></th> <th>VAT (V) /Code</th> <th>2014/15 £</th> <th>2015/16 £</th> <th>% change</th> </tr> </thead> <tbody> <tr> <td colspan="5"><u>Interment of Public Grave</u></td> </tr> <tr> <td>Child/Junior up to 17 years of age</td> <td>V D/D</td> <td>Free</td> <td>Free</td> <td>N/A</td> </tr> <tr> <td>Persons 18 years or over</td> <td>V D/D</td> <td>815.00</td> <td>860.00</td> <td>5.5%</td> </tr> <tr> <td colspan="5"><u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u></td> </tr> <tr> <td>Exclusive right of Burial in Cremated Remains Vault 30 yrs</td> <td>V D/D</td> <td>1,050.00</td> <td>1,095.00</td> <td>4.3%</td> </tr> <tr> <td>Resident Fee</td> <td>V D/D</td> <td>630.00</td> <td>660.00</td> <td>4.8%</td> </tr> <tr> <td>Memorial for Cremated Remains Vault including 1st inscription.</td> <td>D/D</td> <td>500.00</td> <td>525.00</td> <td>5.0%</td> </tr> <tr> <td colspan="5"><u>Maintenance of Graves</u></td> </tr> <tr> <td>Full Grave Planting where applicable</td> <td>D/D</td> <td>120.00</td> <td>125.00</td> <td>4.2%</td> </tr> <tr> <td>Full Grave Planting - five years</td> <td>D/D</td> <td>555.00</td> <td>585.00</td> <td>5.4%</td> </tr> <tr> <td>Half Grave Planting where applicable</td> <td>D/D</td> <td>65.00</td> <td>70.00</td> <td>7.7%</td> </tr> <tr> <td>Half Grave Planting – five years</td> <td>D/D</td> <td>285.00</td> <td>300.00</td> <td>5.3%</td> </tr> </tbody> </table>						VAT (V) /Code	2014/15 £	2015/16 £	% change	<u>Interment of Public Grave</u>					Child/Junior up to 17 years of age	V D/D	Free	Free	N/A	Persons 18 years or over	V D/D	815.00	860.00	5.5%	<u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u>					Exclusive right of Burial in Cremated Remains Vault 30 yrs	V D/D	1,050.00	1,095.00	4.3%	Resident Fee	V D/D	630.00	660.00	4.8%	Memorial for Cremated Remains Vault including 1st inscription.	D/D	500.00	525.00	5.0%	<u>Maintenance of Graves</u>					Full Grave Planting where applicable	D/D	120.00	125.00	4.2%	Full Grave Planting - five years	D/D	555.00	585.00	5.4%	Half Grave Planting where applicable	D/D	65.00	70.00	7.7%	Half Grave Planting – five years	D/D	285.00	300.00	5.3%
	VAT (V) /Code	2014/15 £	2015/16 £	% change																																																																	
<u>Interment of Public Grave</u>																																																																					
Child/Junior up to 17 years of age	V D/D	Free	Free	N/A																																																																	
Persons 18 years or over	V D/D	815.00	860.00	5.5%																																																																	
<u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u>																																																																					
Exclusive right of Burial in Cremated Remains Vault 30 yrs	V D/D	1,050.00	1,095.00	4.3%																																																																	
Resident Fee	V D/D	630.00	660.00	4.8%																																																																	
Memorial for Cremated Remains Vault including 1st inscription.	D/D	500.00	525.00	5.0%																																																																	
<u>Maintenance of Graves</u>																																																																					
Full Grave Planting where applicable	D/D	120.00	125.00	4.2%																																																																	
Full Grave Planting - five years	D/D	555.00	585.00	5.4%																																																																	
Half Grave Planting where applicable	D/D	65.00	70.00	7.7%																																																																	
Half Grave Planting – five years	D/D	285.00	300.00	5.3%																																																																	

Cemeteries & Crematorium cont.	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Headstones and Inscriptions</u>				
To erect a Headstone	D/D	130.00	135.00	3.8%
Subsequent Inscription Fee	V D/D	60.00	65.00	8.3%
Concrete Foundations	D/D	120.00	125.00	4.2%
<u>Miscellaneous (All Cemeteries)</u>				
Transfer of Burial Rights	D/D	50.00	55.00	10.0%
Transfer of Burial Rights – to non resident (incs. transfer & out of district extra charge).	D/D	747.00	800.00	7.1%
Hire of Chapel – Hale only.	V D/D	140.00	150.00	7.1%
Grave Search – per name	D/D	18.00	20.00	11.1%
Grave Marker	D/D	60.00	65.00	8.3%

B) Crematorium	VAT (V) /Code	2014/15 £	2015/16 £	% change
Dunham Massey, Altrincham				
Crematorium of persons 18 years or over	D/D	530.00	558.00	5.3%
Child/Junior (Up to 17 years of Age)	D/D	Free	Free	N/A
Medical Referee's Services	M/M	25.00	26.00	4.0%
Cremation of Body Parts	D/D	85.00	90.00	5.9%
Interment of cremated remains (to Witness or from other Crematoria).	D/D	70.00	75.00	7.1%
Wooden Caskets	V D/D	85.00	90.00	5.9%
Crematoria Chapel	V D/D	220.00	230.00	4.5%
Storage of Cremated Remains – per month (1st month free of charge).	D/D	21.00	22.00	4.8%
Environmental Surcharge	D/D	55.00	55.00	0.0%

C) Memorials	VAT (V) /Code	2014/15 £	2015/16 £	% change
Memorial Plaques – (Dunham Lawn Only)	V D/D	135.00	145.00	7.4%
<u>Entries in Book of Remembrance</u>				
2 lines	V D/D	95.00	100.00	5.3%
5 lines	V D/D	140.00	150.00	7.1%
8 lines	V D/D	195.00	205.00	5.1%
Emblem	V D/D	105.00	110.00	4.8%
<u>Book of Remembrance Cards</u>				
2 lines	V D/D	53.00	55.00	3.8%
5 lines	V D/D	68.00	72.00	5.9%
8 lines	V D/D	95.00	100.00	5.3%
Emblem	V D/D	105.00	110.00	4.8%
<u>Miniature Books of Remembrance</u>				
2 lines	V D/D	85.00	90.00	5.9%
5 lines	V D/D	135.00	140.00	3.7%
8 lines	V D/D	175.00	185.00	5.7%
Emblem	V D/D	105.00	110.00	4.8%

	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Vase Block Tablet</u>				
First ten years placement/maintenance	D/D	610.00	640.00	4.9%
Subsequent ten years maintenance	D/D	350.00	370.00	5.7%
Replacement plaque	D/D	240.00	250.00	4.2%
<u>Vase With Subterranean Chamber</u>				
Subsequent twenty years maintenance	D/D	495.00	520.00	5.1%
Replacement plaque	D/D	265.00	280.00	5.7%
<u>Memorial Roses</u>				
Bush Rose - five years placement and maintenance	D/D	210.00	220.00	4.8%
Standard Rose – five years placement and maintenance	D/D	290.00	305.00	5.2%
Additional Plaque	D/D	47.00	50.00	6.4%
Renewal of Rose Bush	D/D	140.00	150.00	7.1%
Renewal of Standard Rose	D/D	180.00	190.00	5.6%
<u>Niche Wall</u>				
Niche - ten years placement including plaque and maintenance	D/D	660.00	690.00	4.5%
Subsequent ten years maintenance	D/D	335.00	350.00	4.5%
Second placement & Replacement plaque	D/D	265.00	280.00	5.7%
Replacement plaque	D/D	240.00	250.00	4.2%
Gilded design on niche	D/D	58.00	60.00	3.4%
<u>Leather Panel Scheme</u>				
Panel - five years placement including plaque and maintenance	D/D	145.00	150.00	3.4%
Panel - ten years placement including plaque and maintenance	D/D	220.00	230.00	4.5%
Renewal for five years	D/D	105.00	110.00	4.8%
Renewal for ten years	D/D	120.00	125.00	4.2%
<u>CABINET</u>				
Urns (Metal)	D/D	175.00	185.00	5.7%
Urn (Bio-degradable)	D/D	125.00	130.00	4.0%
Keepsakes (Metal)	D/D	48.00	50.00	4.2%
Keepsakes (Porcelaine)	D/D	95.00	100.00	5.3%
Urns and Keepsakes (Metal) together	D/D	215.00	225.00	4.7%
Baby wooden casket	D/D	58.00	60.00	3.4%
Baby Strewing Tube (Teddy)	D/D	23.00	24.00	4.3%
Alabaster Pot	D/D	100.00	105.00	5.0%
Necklace with Heart/Bow/Teardrop	D/D	95.00	100.00	5.3%
Keepsake Bracelet with Heart/Flask	D/D	105.00	110.00	4.8%
Ribbon/Teardrop/Flask	D/D	58.00	60.00	3.4%
<u>Memorial Tableture Scheme</u>				
Tablet - Small - 5 years placement/maintenance	D/D	300.00	315.00	5.0%
Tablet - Small - 10 years placement/maintenance	D/D	395.00	415.00	5.1%
Tablet - Large - 5 years placement/maintenance	D/D	370.00	390.00	5.4%
Tablet - Large - 10 years placement/maintenance	D/D	445.00	470.00	5.6%
<u>Grave Lease Renewal</u>				
5 year period	D/D	55.00	55.00	0.0%
10 year period	D/D	100.00	100.00	0.0%

Environment

Waste Management	VAT (V) /Code	2014/15 £	2015/16 £	% change
Waste Charges shown are NOW exclusive of VAT unless stated otherwise				
<u>Waste Sack Purchases</u>				
Commercial Waste blue Sacks (per 100)	D/D	255.63	255.63	0.0%
Purchase of general waste sacks (internal only) per 200	V D/D	20.30	20.30	0.0%
<u>Contracted Commercial Services</u>				
<u>Commercial Wheeled Bins (Emptying & Disposal)</u>				
240 litre wheeled bin, per container per annum (52 emptyings)	D/D	342.77	342.77	0.0%
360 litre wheeled bin, per container per annum (52 emptyings)	D/D	397.46	397.46	0.0%
<u>Commercial Bulk Containers (Emptying & Disposal)</u>				
660 litre Eurobin per container per annum (52 emptyings)	D/D	499.80	499.80	0.0%
770 litre Eurobin per container per annum (52 emptyings)	D/D	585.92	585.92	0.0%
1,100 litre Eurobin per container per annum (52 emptyings)	D/D	712.55	712.55	0.0%
<u>Commercial Bulk Containers (Hire)</u>				
660 litre Eurobin per container per annum	D/D	165.47	165.47	0.0%
770 litre Eurobin per container per annum	D/D	165.47	165.47	0.0%
1,100 litre Eurobin per container per annum	D/D	165.47	165.47	0.0%
<u>Contracted Household Waste Collections (CWR) collection charges plus 15% (Education estab, Nursing/Rest Homes, Charities)</u>				
Charge is discretionary and may be amended in line with changes in controlled waste regulations				
240 litre wheeled bin, per container per annum (52 emptying)	D/D	176.41	176.41	0.0%
360 litre wheeled bin, per container per annum (52 emptying)	D/D	176.41	176.41	0.0%
660 litre Eurobin per container per annum (52 emptyings)	D/D	210.37	210.37	0.0%
770 litre Eurobin per container per annum (52 emptyings)	D/D	210.37	210.37	0.0%
1,100 litre Eurobin per container per annum (52 emptyings)	D/D	210.37	210.37	0.0%
<u>Cancelled contract reinstatement charge</u>				
	D/D	66.15	66.15	0.0%
<u>Additional 'One Off' Commercial Collection (All Containers)</u>				
	D/D	24.10	24.10	0.0%
<u>Bulky Item Collection</u>				
Removal of Commercial Bulky items (hourly charge)	D/D	80.15	84.15	5.0%
Removal of Commercial Fridges/Freezers/WEEE per unit	D/D	115.46	121.23	5.0%
Removal of Domestic Bulky Household Items (per 5 items)	D/D	28.00	29.00	3.6%
<u>Domestic Container Purchase (Individual Properties)</u>				
Purchase of Domestic Recycling and Waste Container New Builds.	D/D	85.56	90.00	5.2%
<u>Domestic Containers Purchase for Developers - per Container. (INCLUSIVE of VAT)</u>				
Purchase of Domestic Waste & recycling Euro Containers (flats) - set of 3	V D/D	803.02	843.17	5.0%
Purchase of Domestic Waste & recycling Wheeled Bins 360 (flats).	V D/D	62.60	65.73	5.0%
<u>Delivery and Administration for Replacement Bins</u>				
Delivery and administration charge for replacement grey bin	V D/D	25.00	25.00	0.0%
Delivery and administration charge for replacement grey bin for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit	V D/D	10.00	10.00	0.0%

Environmental Health

A) Licences	VAT (V) /Code	2014/15 £	2015/16 £	% change
Health & Safety				
Tattooing, Cosmetic Piercing, Ear Piercing, Semi-permanent skin-colouring, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Premises.	D/D	176.00	185.00	5.1%
Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Person.	D/D	60.00	63.00	5.0%
Statement of Facts	D/D	107.00	112.00	4.7%
Animal Welfare				
Pet Animals Act 1951 - Renewal	D/D	120.00	126.00	5.0%
Pet Animals Act 1951 - New Application	D/D	173.00	182.00	5.2%
Breeding of Dogs Act 1973 - Renewal	D/D	120.00	126.00	5.0%
Breeding of Dogs Act 1973 - New Application	D/D	173.00	182.00	5.2%
Animal Boarding Establishments Act 1963 - New Application	D/D	173.00	182.00	5.2%
Animal Boarding Establishments Act 1963 - Renewal	D/D	120.00	126.00	5.0%
Animal Boarding Establishments Act 1963 - Renewal (Home boarding)	D/D	60.00	63.00	5.0%
Animal Boarding Establishments Act 1963 -New (Home boarding)	D/D	173.00	182.00	5.2%
Riding Establishments Act 1964 & 1971 - Renewal	D/D	206.00	216.00	4.9%
Riding Establishments Act 1964 & 1971 - New Application	D/D	247.00	259.00	4.9%
Dangerous Wild Animals Act 1976 - Renewal	D/D	120.00	126.00	5.0%
Dangerous Wild Animals Act 1976 - New Application	D/D	173.00	182.00	5.2%
Performing Animals (Regulation) Act 1925	D/D	173.00	182.00	5.2%
Zoo Licence - Renewal	D/D	289.00	303.00	4.8%
Zoo Licence - New Application	D/D	501.00	526.00	5.0%
Vet's fees at cost plus 15% administration plus VAT	V D/D			
New application fees reflects additional work, time and visits required for licensing a new premises. The new application fee will also apply to any relocation of premises or change of licensee.				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Food Export Certificate	D/D	137.00	144.00	5.1%
Food Surrender Certificate	D/D	66.00	69.00	4.5%
Certificate of Free Sale	D/D	69.00	72.00	4.3%

B) Environmental Protection	VAT (V) /Code	2014/15 £	2015/16 £	% change
Environmental Protection fees are set nationally by DEFRA and are announced annually in March. At the time of publication, the 2015/16 fees are at consultation stage and are therefore subject to change.				
Authorised Processes - Application Fees				
Standard part B	M/M	1,579.00	1,579.00	0.0%
Part B - Reduced Activities	M/M	148.00	148.00	0.0%
Annual Subsistence Fees				
Standard Part B				
- Low Risk	M/M	739.00	739.00	0.0%
- Medium Risk	M/M	1,111.00	1,111.00	0.0%
- High Risk	M/M	1,672.00	1,672.00	0.0%
Part B - Reduced Activities				
- Medium Risk	M/M	151.00	151.00	0.0%
Vehicle Refinishers				
- Low Risk	M/M	218.00	218.00	0.0%
- Medium Risk	M/M	349.00	349.00	0.0%
- High Risk	M/M	524.00	524.00	0.0%
Mobile Screening and Crushing Plant				
- Low Risk	M/M	618.00	618.00	0.0%
Environmental Searches				
Basic environmental search (250m radius)	V M/D	73.50	77.00	4.8%
Extended basic environmental search (250-500m radius)	M/D	110.25	115.75	5.0%
Detailed environmental search	M/D	134.40	141.10	5.0%

C) Housing Standards	VAT (V) /Code	2014/15 £	2015/16 £	% change
Housing Inspection				
Immigration Inspections	V D/D	125.58	131.86	5.0%
Other Inspections	V D/D	113.66	119.35	5.0%
Notices & Works in Default				
Service of Statutory Notice under Housing Act	D/D	315.00	330.75	5.0%
Administration charge for works in default	M/D	Officers' hourly rate X 2	Officers' hourly rate X 2	
Landlord Accreditation	D/D	78.75	82.69	5.0%
HMO Licensing (Housing Act 2004 part 2)				
Per habitable room fee.	M/D	55.34	58.10	5.0%
Initial application (plus fee per habitable room).	M/D	612.36	642.98	5.0%
Subsequent application (plus fee per habitable room).	M/D	568.89	597.33	5.0%
Additional application fee after wrongly claimed exemption under Building Regulations.	M/D	77.49	81.36	5.0%
Notification of inadequate application.	M/D	54.02	56.72	5.0%
Resubmission of application following refusal of licence.	M/D	558.55	586.47	5.0%
Verification of satisfactory management arrangements.	M/D	74.76	78.50	5.0%
Application to vary licence or licence conditions.	M/D	79.59	83.57	5.0%
Renewal Fee for pass-ported HMO's with early re-applications (plus fee per habitable room).	M/D	284.55	298.78	5.0%

D) Pest Control	VAT (V) /Code	2014/15 £	2015/16 £	% change
Dwelling Houses				
- Wasps & Bees (Single or first nest below gutter level)	V D/D	58.00	58.00	0.0%
- Wasps & Bees (Single or first nest above gutter level)	V D/D	79.00	79.00	0.0%
- Wasps & Bees (Second or subsequent nests treated at same time)	V D/D	31.00	33.00	6.5%
- Ants	V D/D	58.00	60.00	3.4%
- Mice (3 visits)	V D/D	63.00	66.00	4.8%
- Grey Squirrels (3 visits)	V D/D	100.00	105.00	5.0%
- Fleas	V D/D	79.00	83.00	5.1%
- Fleas (respray within 14 days)	V D/D	26.00	27.00	3.8%
- Cockroaches	V D/D	79.00	83.00	5.1%
- Bedbugs (2 visits)	V D/D	158.00	166.00	5.1%
- Rats (3 visits)	V D/D	53.00	56.00	5.7%
- Call out charge and missed appointments (all customers, all pests)	V D/D	26.00	27.00	3.8%
- Pestport Scheme (3 visits - no discount for benefit recipients)	V D/D	47.00	49.00	4.3%
All other pests and insects in dwelling houses will be charged at an hourly rate of £56.00. The time charged would be a minimum of one hour for each visit and time in excess of one hour will be charged in rounded up thirty-minute periods.	V D/D	53.00 per hour	56.00 per hour	6.0%
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Work at trade, commercial and local government premises will be charged at an hourly rate of £84.00 for the first visit, subsequent visits will be charged at £63.00 (assuming visit completed within 45 minutes)	V D/D	84.00 per hour	84.00 per hour	0.0%

E) Works in Default	VAT (V) /Code	2014/15 £	2015/16 £	% change
Administration charge for works in default	D/D	Officers' hourly rate X 1.34	Officers' hourly rate X 1.34	0.0%

F) Stray Dogs	VAT (V) /Code	2014/15 £	2015/16 £	% change
Stray Dogs Charge [Note: This charge applies when a stray dog has been seized by the Dog Warden is then collected by the owner from Manchester Dogs Home. Where a dog is returned directly to the owner by Animal Wardens (the contracted dog warden service) a fee of £77.00 is collected by them. Additional kenneling charges may also be applied by Manchester Dogs Home and Animal Wardens.]	M/D	108.56	109.79	1.1%

Licensing

Licence Application Fees

These fees are subject to a 'reasonableness' test and the authority must advertise certain fees for Hackney Carriage and Private Hire Vehicle Licensing with an objection period in operation for any challenge to an increase.

1. Taxis – Private Hire & Hackney	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Taxi Licences – Vehicles & Drivers</u>				
Hackney Vehicle Licence (Grant)	D/D	236.00	248.00	5.1%
Hackney Vehicle Licence (Renewal) *	D/D	236.00	342.00	44.9%
Private Hire Vehicle Licence	D/D	236.00	248.00	5.1%
Initial Grant of Hackney Carriage/Private Hire Driver	D/D	128.00	134.50	5.1%
Renewal (Hackney Carriage Driver)*	D/D	81.00	116.00	43.2%
Renewal (Private Hire Driver)	D/D	81.00	85.00	4.9%
* Includes charge to cover the cost of unmet demand survey				
<u>Vehicle Tests</u>				
Test Fee S.68	D/D	71.00	75.00	5.6%
Retest Fee	D/D	39.00	50.00	28.2%
Partial Retest Fee	D/D	N/A	25.00	N/A
Penalty – arriving late for vehicle test	D/D	26.50	28.00	5.7%
Accident damage check	D/D	N/A	25.00	N/A
Meter Test	D/D	12.50	14.00	12.0%
Tint test (to check compliance with tinted glass policy)	D/D	12.50	13.20	5.6%
Exceptional Vehicle Condition Test	D/D	12.50	25.00	100.0%
<u>Drivers Tests</u>				
English Language Assessment	D/D	35.00	40.00	14.3%
Taxi Driver Training & Test	D/D	118.00	124.00	5.1%
Knowledge Test (re-take)	D/D	32.00	34.00	6.3%
Knowledge Test (one section re-take)	D/D	11.00	11.50	4.5%
<u>Taxi Operators Licence</u>				
1 vehicle	D/D	181.00	190.00	5.0%
Additional vehicle 2-5	D/D	181.00	190.00	5.0%
Plus per extra vehicle	D/D	29.50	31.00	5.1%
6-10 vehicles	D/D	351.00	368.50	5.0%
11 -29 vehicles	D/D	474.00	498.00	5.1%
30+ vehicles	D/D	623.00	654.00	5.0%
<u>Other Charges</u>				
Duplicate Licence	D/D	14.00	15.00	7.1%
Duplicate Plate	D/D	24.50	26.00	6.1%
Duplicate Badge	D/D	4.10	4.30	4.9%
Criminal Records Bureau Enhanced Check - Set by CRB	M/M	44.00	44.00	0.0%
DVLA Mandate	D/D	12.50	13.00	4.0%
Roof Signs	D/D	63.00	63.00	0.0%
Change of Vehicle	D/D	38.50	41.00	6.5%
Owner Transfer of Vehicle	D/D	14.00	15.00	7.1%
2. Liquor & Entertainment Licensing				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Personal Licences	M/M	37.00	37.00	0.0%
<u>Premises Licences</u>				
Band A	M/D *	70.00	70.00	0.0%
Band B	M/D *	180.00	180.00	0.0%
Band C	M/D *	295.00	295.00	0.0%
Band D	M/D *	320.00	320.00	0.0%
Band E	M/D *	350.00	350.00	0.0%
Temporary Event Notices (Approx)	M/D *	21.00	21.00	0.0%
Change of Designated Premises Supervisor (Approx)	M/D *	23.00	23.00	0.0%
Consultation fee for completion of application form (grant/variation of premises licence)	D/D	150.00	150.00	0.0%
<u>Premises Licences for Concerts</u>				
30,000 to 39,999	M/D *	16,000.00	16,000.00	0.0%
40,000 to 49,999	M/D *	24,000.00	24,000.00	0.0%
50,000 to 59,999	M/D *	32,000.00	32,000.00	0.0%
<u>Variation of Premises Licence</u>				
Band A	M/D *	100.00	100.00	0.0%
Band B	M/D *	190.00	190.00	0.0%
Band C	M/D *	315.00	315.00	0.0%
Band D	M/D *	450.00	450.00	0.0%
Band E	M/D *	635.00	635.00	0.0%

<u>Other Charges</u>				
Theft, loss, etc. of premises licence or summary	M/M	10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	M/M	315.00	315.00	0.0%
Notification of change of name or address	M/M	10.50	10.50	0.0%
Application for transfer of premises licence	M/M	23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	M/M	23.00	23.00	0.0%
Theft, loss etc. of certificate or summary	M/M	10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	M/M	10.50	10.50	0.0%
Change of relevant registered address of club	M/M	10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	M/M	10.50	10.50	0.0%
Theft, loss etc. of personal licence	M/M	10.50	10.50	0.0%
Duty to notify change of name or address	M/M	10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	M/M	21.00	21.00	0.0%

* Discretionary up to a maximum limit. The current fees are at the statutory limit.

3. Safety at Sports Ground Licences	VAT (V) /Code	2014/15 £	2015/16 £	% change
Manchester United	D/D	16,110.00	16,915.00	5.0%
Altrincham Football Club	D/D	220.00	230.00	4.5%
Lancashire Cricket Club	D/D	1,170.00	1,228.50	5.0%

4. Grant of a Safety at Sports Ground Certificate	VAT (V) /Code	2014/15 £	2015/16 £	% change
Number of proposed Spectators:				
5,000 to 9,999	D/D	1,050.00	1,100.00	4.8%
10,000 to 14,999	D/D	2,100.00	2,205.00	5.0%
15,000 to 19,999	D/D	4,200.00	4,410.00	5.0%
20,000 to 29,999	D/D	8,400.00	8,820.00	5.0%
30,000 to 39,999	D/D	16,800.00	17,640.00	5.0%
40,000 to 49,999	D/D	25,200.00	26,460.00	5.0%
50,000 to 59,999	D/D	33,600.00	35,280.00	5.0%
60,000 to 69,999	D/D	42,000.00	44,100.00	5.0%
70,000 to 79,999	D/D	50,400.00	52,920.00	5.0%
80,000 to 89,999	D/D	58,800.00	61,740.00	5.0%
90,000 and over	D/D	67,200.00	70,560.00	5.0%

5. Safety Certificate for a Stand at a Sports Ground	VAT (V) /Code	2014/15 £	2015/16 £	% change
Number of proposed spectators:				
up to 999	D/D	105.00	110.00	4.8%
1000 to 1999	D/D	265.00	280.00	5.7%
2000 to 2999	D/D	420.00	440.00	4.8%
3000 to 3999	D/D	580.00	610.00	5.2%
4000 to 4999	D/D	735.00	770.00	4.8%

6. Street Trading Provisions of Local Government (Miscellaneous Provisions) Act	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Street Trading Licences (Non MUFC)</u>				
Consent Certificate – purchased April to June.	D/D	890.00	917.00	3.0%
Consent Certificate – purchased July to September.	D/D	760.00	783.00	3.0%
Consent Certificate – purchased October to December.	D/D	635.00	654.00	3.0%
Consent Certificate – purchased January to March.	D/D	410.00	422.00	2.9%
One day event licence (Including Special Events) - dedicated locations to be identified for each event (Max no's to be applied). Price on Application Arrangements to be introduced for one day event licences to reflect the varying nature and scale of events and associated costs.	D/D	POA	POA	
<u>Licensed Pitch MUFC</u>				
Food - Premium zone	D/D	2,920.00	3,007.00	3.0%
Food - Non-premium zone	D/D	2,110.00	2,173.00	3.0%
Merchandise - Premium zone	D/D	1,520.00	1,565.00	3.0%
Merchandise - Non-premium zone	D/D	1,290.00	1,329.00	3.0%
VAT (V) /Code				
<u>Sale Town Centre</u>				
Licensed Pitch	D/D	1,590.00	1,638.00	3.0%
Licensed Pitch (Non-Food)	D/D	1,140.00	1,174.00	3.0%
Duplicate Licence	D/D	57.00	59.00	3.5%
Cancellation Fee	D/D	182.00	187.00	2.7%

7. Other Licences	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Scrap Metal Dealers - Site Licence</u>				
Grant - One Site	D/D	630.00	660.00	4.8%
Grant - Per additional site	D/D	490.00	515.00	5.1%
Renewal - One Site	D/D	430.00	450.00	4.7%
Renewal - Per Additional Site	D/D	320.00	335.00	4.7%
Minor Variation	D/D	120.00	125.00	4.2%
Major Variation	D/D	270.00	285.00	5.6%
<u>Scrap Metal Dealers - Collector's Licence</u>				
Grant	D/D	270.00	285.00	5.6%
Renewal	D/D	150.00	160.00	6.7%
Minor Variation	D/D	70.00	75.00	7.1%
Major Variation	D/D	630.00	660.00	4.8%
Entertainment Club Registration	M/D	325.00	340.00	4.6%
Marriage Act Approval	D/D	1,186.00	1,245.00	5.0%
Sex Establishment Licence	M/D	1,478.00	1,552.00	5.0%
Gaming Act Fees				
<u>Application Type (New Application)</u>				
New Small Casino	M/D *	8,000.00	8,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	3,500.00	3,500.00	0.0%
Betting Premises (excluding Tracks)	M/D *	3,000.00	3,000.00	0.0%
Tracks	M/D *	2,500.00	2,500.00	0.0%
Family Entertainment Centres	M/D *	2,000.00	2,000.00	0.0%
Adult Gaming Centre	M/D *	2,000.00	2,000.00	0.0%
Lottery Registration	M/M	40.00	40.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	200.00	200.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	100.00	100.00	0.0%
<u>Application Type (Annual Fee)</u>				
New Small Casino	M/D *	5,000.00	5,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	1,000.00	1,000.00	0.0%
Betting Premises (excluding Tracks)	M/D *	600.00	600.00	0.0%
Tracks	M/D *	1,000.00	1,000.00	0.0%
Family Entertainment Centres	M/D *	750.00	750.00	0.0%
Adult Gaming Centre	M/D *	1,000.00	1,000.00	0.0%
Lottery Registration	M/M	20.00	20.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	50.00	50.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	50.00	50.00	0.0%
*Discretionary up to a maximum limit. The current fees are close to the statutory limit.				
<u>New Small Casino</u>				
Application to Vary	M/D *	4,000.00	4,000.00	0.0%
Application to Transfer	M/D *	1,800.00	1,800.00	0.0%
Application for Re-Instatement	M/D *	1,800.00	1,800.00	0.0%
Application for Provisional Statement	M/D *	8,000.00	8,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	3,000.00	3,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>New Large Casino</u>				
Application to Vary	M/D *	5,000.00	5,000.00	0.0%
Application to Transfer	M/D *	2,150.00	2,150.00	0.0%
Application for Re-Instatement	M/D *	2,150.00	2,150.00	0.0%
Application for Provisional Statement	M/D *	10,000.00	10,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	5,000.00	5,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Regional Casino</u>				
Application to Vary	M/D *	7,500.00	7,500.00	0.0%
Application to Transfer	M/D *	6,500.00	6,500.00	0.0%
Application for Re-Instatement	M/D *	6,500.00	6,500.00	0.0%
Application for Provisional Statement	M/D *	15,000.00	15,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	8,000.00	8,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%

Gaming Act Fees cont...	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Bingo Club</u>				
Application to Vary	M/D *	1,750.00	1,750.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,500.00	3,500.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Betting Premises (excluding tracks)</u>				
Application to Vary	M/D *	1,500.00	1,500.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,000.00	3,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
* Discretionary up to a maximum limit. The current fees are close to the statutory limit.				
<u>Tracks</u>				
Application to Vary	M/D *	1,220.00	1,220.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	2,434.00	2,434.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Temporary Use Notice	M/D *	500.00	500.00	0.0%
<u>Family Entertainment Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	1,947.00	1,947.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Adult Gaming Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	1,172.00	1,172.00	0.0%
Application for Re-Instatement	M/D *	1,172.00	1,172.00	0.0%
Application for Provisional Statement	M/D *	1,172.00	1,172.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,172.00	1,172.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Club Gaming Permit or Club Gaming Machine Permit</u>				
Application to Vary	M/M	100.00	100.00	0.0%
Copy Licence	M/M	15.00	15.00	0.0%
Discretionary up to a maximum limit. The current fees are close to the statutory limit.				

Trading Standards

Weights & Measures Fees	VAT (V) /Code	2014/15 £	2015/16 £	% change
1. General				
The charges for examining, testing, certifying, stamping, authorising or reporting on any weighing or measuring equipment will be individually calculated by the local authority based upon a figure of per officer/hour. The time charged will include travel.	V M/D	63.00	66.15	5.0%
The charges for the provision of specialist advice in support of Primary Authority Partnership. Please note: Additional fees to be levied for the provision of tailored training events - price on application If a particular piece of work requires the presence of support staff then this will be charged in addition.	M/D	68.00 per hr	71.40 per hr	5.0%
Additional charges will be levied if the council is required for example to hire in specialist equipment.	M/D	37.80	39.69	5.0%
	M/D	Costs +Admin £63.00 per hr	Costs +Admin £66.15 per hr	5.0%
2. Poisons Act	VAT (V) /Code	2014/15 £	2015/16 £	% change
1) Initial registration	M/D	39.11	41.07	5.0%
2) Re-registration	M/D	20.61	21.64	5.0%
3) Change in details of registration	M/D	10.55	11.08	5.0%
3. Weighbridges				
Weighbridge Operator's Certificate	M/D	129.47	135.94	5.0%

Community Safety

Abandoned Trolleys	VAT (V) /Code	2014/15 £	2015/16 £	% change
Collection per trolley	V D/D	26.92	28.27	5.0%
Storage per trolley, per week	V D/D	3.76	3.95	5.0%
Return to owners' premises per trolley	V D/D	26.92	28.27	5.0%
Disposal per trolley if unclaimed	V D/D	13.77	14.45	5.0%

Graffiti Removal	VAT (V) /Code	2014/15 £	2015/16 £	change
Charge per hour	V D/D	45.15	47.41	5.0%

Environmental Enforcement	VAT (V) /Code	2014/15 £	2015/16 £	% change
Fixed penalty for the offence of failing to remove dog faeces	V D/D*	50.00	50.00	0.0%
Fixed penalty for the offence of leaving litter	V D/D*	75.00	75.00	0.0%
Fixed penalty for the offence of abandoning a vehicle	V D/D*	200.00	200.00	0.0%
Fixed penalty for nuisance parking offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for Waste receptacle offences	V D/D*	80.00	80.00	0.0%
Fixed penalty for graffiti offences	V D/D*	75.00	75.00	0.0%
Fixed penalty for the offence of failure to produce authority	V D/D*	300.00	300.00	0.0%
Fixed penalty for the offence of failure to furnish documentation	V D/D*	300.00	300.00	0.0%
Fixed penalty for street litter control offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for fly-posting offences	V D/D*	75.00	75.00	0.0%
Fixed penalty for litter clearing offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for the offence of unauthorised distribution of literature	V D/D*	75.00	75.00	0.0%
Fixed penalty for dog control order offences	V D/D*	75.00	75.00	0.0%
*Fixed penalty fees are Discretionary but are contained within limits set by DEFRA				

ECONOMIC GROWTH & PLANNING

Asset Management / Lettings

Community Lettings		VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>SCHEDULE A - MOST VENUES</u>			CHARGE PER HOUR	CHARGE PER HOUR	
<u>Mondays to Fridays</u>					
Up to 50 people	Concessionary Charges for first hour with 50% discount thereafter	D/D	7.60	8.00	5.3%
	Standard and Statutory	D/D	7.60	8.00	5.3%
	Commercial and Social	D/D	15.20	16.00	5.3%
51 to 99 people	Concessionary Charges for first hour with 50% discount thereafter	D/D	11.50	12.00	4.3%
	Standard and Statutory	D/D	11.50	12.00	4.3%
	Commercial and Social	D/D	23.00	24.00	4.3%
100 + people	Concessionary Charges for first hour with 50% discount thereafter	D/D	15.20	16.00	5.3%
	Standard and Statutory	D/D	15.20	16.00	5.3%
	Commercial and Social	D/D	30.50	32.00	4.9%
<u>Saturdays, Sundays, Bank Holidays</u>					
Up to 50 people	all categories	D/D	15.20	16.00	5.3%
51 to 99 people	all categories	D/D	23.00	24.00	4.3%
100 + people	all categories	D/D	30.50	32.00	4.9%
<u>SCHEDULE B - SPECIFIC VENUES</u>					
Sale West - Social and Concessionary					
	Up to 50 people	D/D	4.40	4.60	4.5%
	51+ people	D/D	8.80	9.20	4.5%
Partington Concessionary only					
	Up to 50 people	D/D	4.40	4.60	4.5%
	51+ people	D/D	8.80	9.20	4.5%
Partington Social only - hall and dining room					
	51+ people	D/D	23.00	24.00	4.3%
Old Trafford Concessionary only					
	Up to 50 people	D/D	4.40	4.60	4.5%
	51+ people	D/D	8.80	9.20	4.5%

Community Lettings continued.....	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>SCHEDULE C - ALTRINCHAM TOWN HALL</u>				
<u>Mondays to Fridays</u>				
Bar and Room 1 - up to 10 people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	7.60	8.00	5.3%
Standard and Statutory	D/D	7.60	8.00	5.3%
Commercial and Social	D/D	18.00	19.00	5.6%
Rooms 2 to 4 - up to 20 people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	7.60	8.00	5.3%
Standard and Statutory	D/D	7.60	8.00	5.3%
Commercial and Social	D/D	27.00	28.00	3.7%
Council Chamber - 70+ people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	11.50	12.00	4.3%
Standard and Statutory	D/D	11.50	12.00	4.3%
Commercial and Social	D/D	36.00	38.00	5.6%
<u>Saturdays, Sundays, Bank Holidays</u>				
Bar and Room 1 - up to 10 people				
all categories	D/D	18.00	19.00	5.6%
Rooms 2 to 4 - up to 20 people				
all categories	D/D	27.00	28.00	3.7%
Council Chamber - 70+ people				
all categories	D/D	35.50	37.00	4.2%
<u>BROOMWOOD COMMUNITY CENTRE</u>				
<u>Schedule A</u>				
<u>Mondays to Fridays</u>				
Meeting Room and Café - up to 50 people				
Standard and Statutory	D/D	7.60	8.00	5.3%
Commercial and Social	D/D	15.20	16.00	5.3%
Community Hall - up to 80 people				
Standard and Statutory	D/D	11.50	12.00	4.3%
Commercial and Social	D/D	23.00	24.00	4.3%
<u>Saturdays, Sundays, Bank Holidays</u>				
Meeting Room and Café - up to 50 people				
Standard, Statutory, Commercial and Social Groups	D/D	15.20	16.00	5.3%
Community Hall - up to 80 people				
Commercial and Social	D/D	23.00	24.00	4.3%
<u>Schedule B</u>				
<u>Special Rates for Local Community Groups meeting for a minimum of 2 hours - for Socials see Schedule A</u>				
Meeting Room and Café - up to 50 people	D/D	4.40	4.60	4.5%
Community Hall - up to 80 people	D/D	8.80	9.20	4.5%
<u>ADDITIONAL INFORMATION</u>				
Religious groups when venue booked for regular worship - 25% discount on hire charge.				

Community Lettings continued...	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Partington Community Centre-</u> Kitchen hire for Socials including insurance.	D/D	35.00	37.00	5.7%
<u>Old Trafford Community Centre -</u> Lounge - Free when the hall and kitchen are booked for a social £16.00/hour when the kitchen is not booked For Socials after 9pm, one -off charge for door supervisor. Kitchen hire for Socials including insurance. Stage hire including VAT.	D/D D/D D/D V D/D V D/D	Free 15.00/hr 79.80 69.30 79.00	Free 16.00/hr 84.00 73.00 83.00	N/A 6.7% 5.3% 5.3% 5.1%
<u>Flixton House -</u> For Socials after 9pm, optional charge for door supervisor. Wedding Ceremony Room Fee. When booked at same venue and date as Wedding Reception.	D/D D/D D/D	79.00 126.00 Free	83.00 132.00 Free	5.1% 4.8% N/A

Trafford Town Hall - Football Parking	VAT (V) /Code	2014/15 £	2015/16 £	% change
Season ticket	D/D	185.00	185.00	0.0%
Single match	D/D	10.00	10.00	0.0%
All Day Event	D/D	15.00	15.00	0.0%

Planning and Building Control

Strategic Planning and Developments	VAT (V) /Code	2014/15 £	2015/16 £	% change
Trafford Revised Unitary Development Plan June 2006	D/D	52.50	55.13	5.0%
Written Statement only	D/D	31.50	33.08	5.0%
Proposals Maps - North/South sheet	D/D	26.25	27.56	5.0%
CD only	D/D	15.75	16.54	5.0%
Statement of Community Involvement (Adopted)	D/D	15.75	16.54	5.0%
Trafford Borough Retail and Leisure Study November 2007				
Written Study, including CD	D/D	262.50	275.63	5.0%
CD	D/D	210.00	220.50	5.0%
Main Report	D/D	52.50	55.13	5.0%
Appendix 1	D/D	105.00	110.25	5.0%
Appendix 2	D/D	105.00	110.25	5.0%
Planning and Research Studies *	D/D	* price on request	* price on request	
Housing Land Availability Schedule	D/D	21.00	22.05	5.0%
Planning Policy and Development Guidance Briefs	D/D	16.00	16.80	5.0%
Photocopying per side	V D/D	0.35	0.40	14.3%
Core Strategy Adopted Version	D/D	37.00	38.85	5.0%
Supplementary Planning Documents	D/D	10.50	11.03	5.0%

Building Control Fees	VAT (V) /Code	2014/15 £	2015/16 £	% change
	V M/M	See Note below	See Note below	N/A
These fees are agreed within the AGMA group. It is a statutory requirement that the level of the charge must cover the cost of the statutory service. All fees are subject to VAT except for Regularisation and Reversion applications. Please note: Discussions are taking place at regional level regarding a new fee regime. The provisional date for the implementation of a new fee structure is Jan 2015.				

New Building Regulation	VAT (V) /Code	2014/15 £	2015/16 £	% change
Decision Notices and Completion Certificates - Duplicate Copies of Building Regulations Decision and completion certificates.	D/D	42.00	44.10	5.0%
Copies of correspondence (excluding 1 above Notices) relating to B Regs applications (includes up to 10 A4 sides – if above 10 sides add 30p per A4 side)	V D/D	12.00	12.60	5.0%
Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Domestic properties	D/D	42.00	44.10	5.0%
Researching site histories or providing "search type" information from the Building Control records (Cost per hour or part hour) - Commercial properties	D/D	65.00	68.25	5.0%
Administrative fee for processing refund or part refund of fees for cancelled B Regs applications (excludes electronic transactions – currently no charge)	D/D	42.00	44.10	5.0%
For the issuing of completion certificates in connection with archived and dormant Building Regulations applications where a single site inspection is required when a completion certificate has not already been issued.	D/D	70.00	85.00	21.4%
Where more than one site inspection is required, additional inspections will be charged at a rate of £45.00 per inspection.	D/D	N/A	45.00	N/A
Provision of written confirmation of exemption from the provisions of the Building Regulations	D/D	42.00	44.10	5.0%
Administrative processing cost for refunding of part of Building Regulation fees where fees have been paid but part of the work has not been carried out or cancelled	D/D	25.00	26.25	5.0%
Provision of pre-submission consultancy advice after initial one hour for large schemes. (Fee refunded if application is deposited)	V D/D	65.00	68.25	5.0%
Pre-submission site visits where requested by owner or agent to maintain planning permission	V D/D	65.00	85.00	30.8%
The full withdrawal or cancellation of a submitted application that has been processed onto the database system.	D/D	N/A	44.00	N/A

Planning Fees				
Business - pre-application advice	VAT (V) /Code	2014/15 £	2015/16 £	% change
Dwellings:				
1 unit	V D/D	315.00	330.75	5.0%
2 to 9 units	V D/D	661.00	694.05	5.0%
10 to 99 units	V D/D	1,890.00	1,984.50	5.0%
100 or more	V D/D	2,562.00	2,690.10	5.0%
Town Centre uses as defined in NPPF / mixed use developments which include				
Town Centre uses:				
Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more *	V D/D	2,205.00	2,315.25	5.0%
Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares *	V D/D	1,764.00	1,852.20	5.0%
Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare	V D/D	630.00	661.50	5.0%
* Please note: In the case of out-of-centre retail schemes where the Council needs to take independent retail planning advice then the fee may be subject to further negotiation				
Other Commercial, Industrial or Leisure uses:				
Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more	V D/D	1,260.00	1,323.00	5.0%
Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares	V D/D	1,008.00	1,058.40	5.0%
Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare	V D/D	472.50	496.13	5.0%
Waste/mineral extraction/energy production development proposals where buildings comprise less than 1,000 sq.m. gross floorspace or site area is less than 1 hectare	V D/D	756.00	793.80	5.0%

Householder Extensions - pre-application advice	VAT (V) /Code	2014/15 £	2015/16 £	% change
Householder extensions	V D/D	189.00	198.45	5.0%
Please note: On subsequently submitting a planning application, a fee of £172 will also be payable and therefore you should first consider whether you wish to move straight to the submission of a formal planning application.				

Invalid planning applications	VAT (V) /Code	2014/15 £	2015/16 £	% change
Where an application remains invalid due to non-progression by the applicants any planning fee paid will be refunded minus a £25 administrative fee	V D/D	26.25	27.56	5.0%

Information and Documents	VAT (V) /Code	2014/15 £	2015/16 £	% change
Researching site histories or providing search type information from the planning records.	D/D	43.00	45.15	5.0%
Copies of decision notices and or information/ documentation within the 3 month window from Committee decision.	V D/D	18.40	19.32	5.0%
Copies of decision notices/TPOs and or information/ documentation outside the 3 month window from decision/confirmation.	V D/D	37.80	39.69	5.0%
Copies of information/documentation excluding exempt information within the 3 days prior to Committee.	D/D	0.35	0.36	5.0%
Additional information/documentation requested, generated by a land charge search (inc. copies of decision notice where application number is quoted).	D/D	38.00	39.90	5.0%
Copy of a T.P.O. not generated by a land charge search but within the 3 month window from confirmation.	D/D	10.50	11.03	5.0%

(The above charges all include first 4 sides of photocopying, any additional sides are charged at 33p per side).

Planning Fees - continued	VAT (V) /Code	2014/15 £	2015/16 £	% change
Additional information/documentation requested where no application number is quoted. (SEARCH)	D/D	43.00	45.15	5.0%
Weekly list of Planning Applications received / monthly decision list.	V D/D	317.00	332.85	5.0%
Planning guidelines & related documents - (Free to download) or copies from:	D/D	copies from £1.63 to £7.70	copies from £1.71 to £8.08	4.9%
High Hedge fee	D/D	430.00	451.50	5.0%
Faxing of Planning Information	D/D	£1.36 per sheet	£1.43 per sheet	5.1%
Information research/retrieval from Building Control Files.	D/D	£38.00 per hour + 23p per copy	£39.90 per hour + 24p per copy	5.0%
Building Control - For the issuing of Completion Certificates in connection with archived and dormant Building Regulation applications. (when a Completion Certificate has not already been issued).	D/D	65.00	68.25	5.0%
Provision of a certificate of exemption from the provisions of the Building Regulations.	D/D	38.00	39.90	5.0%

Housing Services	VAT (V) /Code	2014/15 £	2015/16 £	% change
<u>Housing Improvement Grants:</u>				
Technical and Professional Services fee - minimum charge (£157.50) or 15% of eligible expense (whichever is the greater).	M/D	150.00	157.50	5.0%
Housing Strategy Documents.	M/D	or 15%	or 15%	0.0%
Housing Policy Documents.	D/D	20.00	21.00	5.0%
	D/D	10.00	10.50	5.0%

COMMUNITY SAFETY, CULTURE, AND SPORT

Sale Waterside Arts Centre Community Rates		VAT (V) /Code	2014/15 £	2015/16 £	% change
Mondays to Thursdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	16.00	17.00	6.3%
	Council Chamber/Gallery Bar	V D/D	24.00	25.25	5.2%
	Theatre for rehearsal	V D/D	24.00	25.25	5.2%
	Theatre for performance/event	V D/D	31.00	32.50	4.8%
6pm to 11pm	Meeting rooms	V D/D	24.00	25.25	5.2%
	Council Chamber/Gallery Bar	V D/D	36.00	38.00	5.6%
	Theatre for rehearsal	V D/D	202.00	212.00	5.0%
	Theatre for performance/event	V D/D	237.00	250.00	5.5%
Fridays and Saturdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	16.00	17.00	6.3%
	Council Chamber/Gallery Bar	V D/D	28.00	29.50	5.4%
	Theatre for rehearsal	V D/D	28.00	29.50	5.4%
	Theatre for performance/event	V D/D	40.00	42.00	5.0%
6pm to 11pm	Meeting rooms	V D/D	36.00	37.75	4.9%
	Council Chamber/Gallery Bar	V D/D	46.00	48.00	4.3%
	Theatre for rehearsal	V D/D	229.00	240.00	4.8%
	Theatre for performance/event	V D/D	294.00	310.00	5.4%
Sundays, Christmas Eve, New Year's Eve and Bank Holidays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	33.00	35.00	6.1%
	Council Chamber/Gallery Bar	V D/D	46.00	49.00	6.5%
	Theatre for rehearsal	V D/D	46.00	49.00	6.5%
	Theatre for performance/event	V D/D	58.00	61.00	5.2%
6pm to 11pm	Meeting rooms	V D/D	52.00	55.50	6.7%
	Council Chamber/Gallery Bar	V D/D	69.00	73.00	5.8%
	Theatre for rehearsal	V D/D	353.00	370.00	4.8%
	Theatre for performance/event	V D/D	436.00	460.00	5.5%
Commercial Rates					
Mondays to Thursdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	39.00	41.00	5.1%
	Council Chamber/Gallery Bar	V D/D	59.00	62.00	5.1%
	Theatre for rehearsal	V D/D	59.00	62.00	5.1%
	Theatre for performance/event	V D/D	78.00	82.00	5.1%
6pm to 11pm	Meeting rooms	V D/D	65.00	68.50	5.4%
	Council Chamber/Gallery Bar	V D/D	97.00	102.00	5.2%
	Theatre for rehearsal	V D/D	485.00 for the evening	500.00 for the evening	3.1%
	Theatre for performance/event	V D/D	646.00 for the evening	675.00 for the evening	4.5%
Fridays and Saturdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	39.00	41.00	5.1%
	Council Chamber/Gallery Bar	V D/D	59.00	62.00	5.1%
	Theatre for rehearsal	V D/D	59.00	62.00	5.1%
	Theatre for performance/event	V D/D	78.00	82.00	5.1%
6pm to 11pm	Meeting rooms	V D/D	65.00	68.50	5.4%
	Council Chamber/Gallery Bar	V D/D	97.00	102.00	5.2%
	Theatre for rehearsal	V D/D	485.00 for the evening	500.00 for the evening	3.1%
	Theatre for performance/event	V D/D	646.00 for the evening	675.00 for the evening	4.5%

Sale Waterside Arts Centre continued		VAT (V) /Code	2014/15 £	2015/16 £	% change
Sundays, Christmas Eve, New Year's Eve and Bank Holidays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	39.00	41.00	5.1%
	Council Chamber/Gallery Bar	V D/D	59.00	62.00	5.1%
	Theatre for rehearsal	V D/D	59.00	62.00	5.1%
	Theatre for performance/event	V D/D	78.00	82.00	5.1%
6pm to 11pm	Meeting rooms	V D/D	65.00	68.50	5.4%
	Council Chamber/Gallery Bar	V D/D	97.00	102.00	5.2%
	Theatre for rehearsal	V D/D	485.00 for the evening	500.00 for the evening	3.1%
	Theatre for performance/event	V D/D	646.00 for the evening	675.00 for the evening	4.5%
Approved User Rates					
Mondays to Thursdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	11.00	11.50	4.5%
	Council Chamber/Gallery Bar	V D/D	16.00	16.75	4.7%
	Theatre for rehearsal	V D/D	20.00	21.00	5.0%
	Theatre for performance/event	V D/D	20.00	21.00	5.0%
6pm to 11pm	Meeting rooms	V D/D	16.00	16.75	4.7%
	Council Chamber/Gallery Bar	V D/D	24.00	25.00	4.2%
	Theatre for rehearsal	V D/D	121.00	127.00	5.0%
	Theatre for performance/event	V D/D	145.00	152.00	4.8%
Fridays and Saturdays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	11.00	11.50	4.5%
	Council Chamber/Gallery Bar	V D/D	20.00	21.00	5.0%
	Theatre for rehearsal	V D/D	20.00	21.00	5.0%
	Theatre for performance/event	V D/D	26.00	27.25	4.8%
6pm to 11pm	Meeting rooms	V D/D	24.00	25.25	5.2%
	Council Chamber/Gallery Bar	V D/D	33.00	34.50	4.5%
	Theatre for rehearsal	V D/D	163.00	171.00	4.9%
	Theatre for performance/event	V D/D	195.00	205.00	5.1%
Sundays, Christmas Eve, New Year's Eve and Bank Holidays			per hour	per hour	
9am to 6pm	Meeting rooms	V D/D	20.00	21.00	5.0%
	Council Chamber/Gallery Bar	V D/D	29.00	30.50	5.2%
	Theatre for rehearsal	V D/D	29.00	30.50	5.2%
	Theatre for performance/event	V D/D	40.00	42.00	5.0%
6pm to 11pm	Meeting rooms	V D/D	33.00	34.50	4.5%
	Council Chamber/Gallery Bar	V D/D	46.00	48.50	5.4%
	Theatre for rehearsal	V D/D	229.00	240.00	4.8%
	Theatre for performance/event	V D/D	295.00	310.00	5.1%

Technical Resources	VAT (V) /Code	2014/15	2015/16	% change
Commercial				
Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day)	V D/D	76.00	80.00	5.3%
Lighting/Sound switch on (Inc. 2 colours/2mics/1 stage monitor)	V D/D	87.00	92.00	5.7%
Lighting/Sound switch on (Inc 2 colours/3mics/5 monitors)	V D/D	100.00	105.00	5.0%
Additional days for lighting and sound equipment for the same event.	V D/D	48.00	50.00	4.2%
Additional condenser and kit mics	V D/D	58.00	61.00	5.2%
Allen & Heath Digital Mixer inc Stage Box. 32 channel	V D/D	145.00	153.00	5.5%
Lighting Scrollers in standard layout (19 colours)	V D/D	64.00	70.00	9.4%
LED RGB 25 deg 3 watt. 4 Units	V D/D	60.00	63.00	5.0%
LED RGB 25 deg 3 watt. 7 Units	V D/D	80.00	84.00	5.0%
LED RGBW moving, zoom units. Each	V D/D	42.00	44.00	4.8%
Scrollers and Moving Lights (575 Spots or 575 Washes)	V D/D	116.00	122.00	5.2%
Scrollers and Moving Lights (575 Spots and 575 Washes)	V D/D	174.00	183.00	5.2%
Scrollers and Moving Lights (575's and 700E's)	V D/D	232.00	243.00	4.7%
4 Lites and Rays	V D/D	64.00	67.00	4.7%
Boom Lighting	V D/D	75.00	79.00	5.3%
Active sunstrips. Each	V D/D	20.00	21.00	5.0%
Hazer	V D/D	72.00	75.00	4.2%
Smoke Machine	V D/D	45.00	50.00	11.1%
Dance Floor. 3 strips	V D/D	65.00	68.00	4.6%
Dance Floor. 4 strips	V D/D	75.00	79.00	5.3%
Temporary stage decks. Full stage (Before 10pm)	V D/D	198.00	208.00	5.1%
Temporary stage decks. Smaller music stage (Before 10pm)	V D/D	95.00	100.00	5.3%
Retract Theatre seating (Before 10pm)	V D/D	115.00	121.00	5.2%
Set up of additional Theatre seating (Before 10pm)	V D/D	41.00	43.00	4.9%
Video/Data Projector (4000ANSI). Flown.	V D/D	186.00	190.00	2.2%
Video/Data Projector (2000ANSI) and Screen	V D/D	63.00	65.00	3.2%
Projector, laptop (with PowerPoint) and Screen	V D/D	116.00	119.00	2.6%
Laptop (with PowerPoint)	V D/D	41.00	42.00	2.4%
AV Rack	V D/D	79.00	83.00	5.1%
Wireless Remote	V D/D	13.00	13.50	3.8%
DVD Player	V D/D	13.00	13.50	3.8%
15" TV and Video Combi	V D/D	29.00	29.75	2.6%
22" Flat screen with DVD player	V D/D	47.00	48.00	2.1%
Overhead Projector and screen (5' x 5')	V D/D	36.00	37.00	2.8%
Flip Chart, pen and paper	V D/D	12.00	12.50	4.2%
Unicol Stand	V D/D	12.00	13.00	8.3%
Screen 8' x 8'	V D/D	35.00	36.00	2.9%
Screen 5' x 5'	V D/D	18.00	18.50	2.8%
Extension lead - Secured, 4 way.	V D/D	4.00	4.25	6.3%
Lectern	V D/D	53.00	55.00	3.8%
Lectern with mic	V D/D	70.00	73.00	4.3%
Perspex lectern	V D/D	41.00	43.00	4.9%
Upright Piano	V D/D	47.00	50.00	6.4%
Tuning for piano	V D/D	65.00	69.00	6.2%
Portable PA (including 1 mic.) for 80 people	V D/D	76.00	80.00	5.3%
Radio Mic (Lapel=4. Handheld=2. Max 4 of either)	V D/D	38.00	40.00	5.3%
Portable Appliance Testing	V D/D	5.25	5.50	4.8%
Technical staff (per hour) - Normal hours	V D/D	21.00	22.00	4.8%
Technical staff (per hour)- Normal hours. Up to 4 channels of audio	V D/D	25.00	26.00	4.0%
Sound engineer - Normal hours	V D/D	29.00	30.00	3.4%
Technical staff (per hour) - Sunday, B/H, before 8am and after 11pm	V D/D	29.00	30.00	3.4%
Sound engineer - Sundays, B/H, before 8 am and after 11pm	V D/D	29.00	30.00	3.4%

Technical Resources continued....	VAT (V) /Code	2014/15 £	2015/16 £	% change
Community / Approved User				
Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day)	V D/D	49.00	51.00	4.1%
Lighting/Sound switch on (Inc. 2 colours/2mics/1 stage monitor)	V D/D	64.00	67.00	4.7%
Lighting/Sound switch on.(Inc 2 colours/3mics/5 monitors)	V D/D	80.00	84.00	5.0%
Day 2 for lighting and sound equipment for the same event	V D/D	27.00	28.00	3.7%
Additional days for lighting and sound equipment for the same event.	V D/D	20.00	22.00	10.0%
Additional Condenser and Kit mics	V D/D	19.50	20.50	5.1%
Allen & Heath Digital Mixer inc Stage Box. 32 channel	V D/D	115.00	120.00	4.3%
Lighting Scrollers in standard layout (19 colours)	V D/D	42.00	44.00	4.8%
LED RGB 25 deg 3 watt. 4 Units	V D/D	40.00	42.00	5.0%
LED RGB 25 deg 3 watt. 7 Units	V D/D	65.00	68.00	4.6%
LED RGBW moving, zoom units. Each	V D/D	33.00	35.00	6.1%
Scrollers and Moving Lights (575 Spots or 575 Washes)	V D/D	73.50	77.00	4.8%
Scrollers and Moving Lights (575 Spots and 575 Washes)	V D/D	105.00	110.00	4.8%
Scrollers and Moving Lights (575's and 700E's)	V D/D	139.00	146.00	5.0%
4 Lites and Rays Inc setup	V D/D	63.50	66.50	4.7%
Boom Lighting Inc setup	V D/D	75.00	79.00	5.3%
Active sunstrips. Each	V D/D	10.00	11.00	10.0%
Hazer	V D/D	35.00	40.00	14.3%
Smoke Machine	V D/D	26.50	30.00	13.2%
Dance Floor. 3 strips	V D/D	50.00	52.50	5.0%
Dance Floor. 4 strips	V D/D	75.00	79.00	5.3%
Temporary stage decks. Full stage (Before 10pm)	V D/D	167.50	175.00	4.5%
Temporary stage decks. Smaller music stage (Before 10pm)	V D/D	117.00	123.00	5.1%
Retract Theatre seating (Before 10pm)	V D/D	98.00	103.00	5.1%
Set up additional Theatre seating (Before 10pm)	V D/D	19.50	20.50	5.1%
Video/Data Projector (4000ANSI). Flown	V D/D	116.00	120.00	3.4%
Video/Data Projector (2000ANSI) and Screen	V D/D	61.50	63.00	2.4%
Projector, laptop (with PowerPoint) and Screen	V D/D	87.00	89.00	2.3%
Laptop (with PowerPoint)	V D/D	28.00	29.00	3.6%
AV Rack	V D/D	35.00	37.00	5.7%
Wireless Remote	V D/D	10.00	10.50	5.0%
DVD Player	V D/D	10.00	10.50	5.0%
15" TV and Video Combi	V D/D	21.00	21.50	2.4%
22" Flat screen with DVD player	V D/D	30.50	31.50	3.3%
Overhead Projector and screen (5' x 5')	V D/D	24.50	25.00	2.0%
Flip Chart, pen and paper	V D/D	10.00	10.50	5.0%
Unicol Stand	V D/D	6.50	6.75	3.8%
Screen 8' x 8'	V D/D	23.00	23.50	2.2%
Screen 5' x 5'	V D/D	13.00	13.50	3.8%
Extension lead - 4 way. Secured.	V D/D	2.00	2.25	12.5%
Lectern	V D/D	26.00	27.00	3.8%
Lectern with mic	V D/D	34.50	36.00	4.3%
Perspex lectern	V D/D	18.50	19.00	2.7%
Upright Piano	V D/D	25.5	27	5.9%
Tuning for piano	V D/D	61.00	65.00	6.6%
Portable PA (including 1 mic) for 80 people	V D/D	50	53	6.0%
Radio Mic (Lapel=4. Handheld=2. Max 4 of either)	V D/D	24.00	25.00	4.2%
Portable Appliance Testing	V D/D	5.50	6.00	9.1%
Technical staff (per hour) - Normal hours	V D/D	17.50	18.25	4.3%
Technical staff (per hour) - Normal hours - Up to 4 channels of audio	V D/D	19.50	20.50	5.1%
Sound engineer - Normal hourS - Over 4 channels of audio	V D/D	22.00	23.00	4.5%
Technical staff (per hour)- Sunday, B/H, before 8am and after 11pm	V D/D	22.00	23.00	4.5%
Sound engineer - Sundays, B/H, before 8 am and after 11pm	V D/D	26.50	27.50	3.8%

LIABILITY FOR DAMAGE - INSURANCE

A hirer must agree to indemnify the Council against any claim for loss or damage, death or personal injury arising from the hirer's use of any the Council's premises. The above indemnity must be covered by insurance and the Council can arrange the following cover on a hirer's behalf at a cost of 10% of the basic hiring charge of the premises booked.

Alternatively the hirer (particularly regular hirers) may obtain their own Public Liability and Accidental Damage cover as detailed below but must provide proof of such cover at least 10 working days prior to the booking or series of bookings:

- a) Public liability cover of £5,000,000.
- b) Accidental damage cover with a limit of £10,000 and subject to a £25 damage excess payable by the hirer.

A refund of the premium involved cannot be made once cover has been effected on the hirer's behalf.

Any bookings for these activities / equipment should be referred to the insurance section.

VAT ON INSURANCE

VAT is only chargeable on insurance if the booking charge itself is subject to VAT. Otherwise it is exempt.

TRANSFORMATION & RESOURCES

Registration of Births, Deaths & Marriages

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Marriage & Civil Partnership fees at outside venues including cost of				
Monday to Thursday	M/D	305.00	310.00	1.6%
Friday		345.00	350.00	1.4%
Saturday	M/D	345.00	350.00	1.4%
Sunday / Bank Hol.	M/D	395.00	400.00	1.3%
Baby naming, Renewal of vows & Commitment Ceremonies				
Ceremonies at Register Office:				
Monday to Friday	V D/D	175.00	175.00	0.0%
Saturday	V D/D	200.00	200.00	0.0%
Ceremonies at Approved Premises:				
Monday to Thursday	V D/D	190.00	190.00	0.0%
Friday		220.00	220.00	0.0%
Saturday	V D/D	220.00	220.00	0.0%
Sunday / Bank Hol.	V D/D	250.00	250.00	0.0%
Ceremonies at Commercial Premises and Private Houses:				
Monday to Thursday	V D/D	235.00	235.00	0.0%
Friday		260.00	260.00	0.0%
Friday & Saturday	V D/D	260.00	260.00	0.0%
Sunday / Bank Hol.	V D/D	290.00	290.00	0.0%
Non Refundable Provisional Marriage & Civil Partnership Booking Fee	V D/D	25.00	25.00	0.0%

The fees for commercial premises and private houses include a non-returnable pre-ceremony inspection fee of £40

			2014/15 £	2015/16 £	
Citizenship Ceremonies (non standard ceremonies)					
Ceremonies at Register Office :					
Per adult citizen	Monday to Friday	D/D	75.00	75.00	0.0%
Per adult citizen	Saturday	D/D	75.00	75.00	0.0%
Ceremonies at Approved Premises :					
	Monday to Friday	D/D	290.00	290.00	0.0%
	Saturday	D/D	320.00	320.00	0.0%
	Sunday / Bank Hol.	D/D	370.00	370.00	0.0%

Statutory charges for certificates and Marriage/Civil partnerships notice and attendance not published until March 2015

Marriages & Civil Partnerships					
Attending a marriage or civil partnership at Sale Town Hall Town Hall (inc. cert fee)					
	Monday to Friday	M/D	100.00	105.00	5.0%
	Saturday	M/D	150.00	155.00	3.3%
Council Chamber					
	Mon to Sat	M/D	185.00	185.00	0.0%
	Sun/ Bank Hols	M/D	N/A	400.00	N/A
Priority Service					
		D	N/A	TBC	N/A

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Nationality Checking Service				
Adult submitting single application	V D/D	60.00	60.00	0.0%
Husband & wife applying at the same time	V D/D	80.00	80.00	0.0%
Husband & wife (and up to 2 children)	V D/D	100.00	100.00	0.0%
One parent / 3 children	V D/D	100.00	100.00	0.0%
One parent / 2 children	V D/D	90.00	90.00	0.0%
Additional children on parents' application	V D/D	35.00	35.00	0.0%
Children independent of parents	V D/D	40.00	40.00	0.0%
Non-refundable deposit (deducted from Fee)	V D/D	25.00	25.00	0.0%
Verification of Overseas Pensions	V D/D	10.00	10.00	0.0%

Revenues and Benefits

	VAT (V) /Code	2014/15 £	2015/16 £	% change
Summons Costs				
Council Tax Liability Orders	M/D	95.00	95.00	0.0%
NNDR Liability Orders	M/D	135.00	135.00	0.0%
Committal to prison proceedings				
- Committal application (maximum)	M/M	305.00	305.00	0.0%
- Arrest warrant with bail (maximum)	M/M	145.00	145.00	0.0%
- Arrest warrant without bail (maximum)	M/M	145.00	145.00	0.0%
Prosecution Fines, Court Costs, Charging Orders, Insolvency proceedings and Enforcement costs are decided at the court hearing on an individual basis.				
Special Events				
	VAT (V) /Code	2014/15 £	2015/16 £	% change
Commercial use of				
Commercial hire of greenspace for one of events	V D/D	TBC	POA	N/A
Fairground Hire of greenspace	D/D	TBC	POA	N/A
Circus Hire of greenspace	D/D	POA	POA	N/A
Use of Greenspace by groups for commercial activity on an on-going basis	V D/D	N/A	POA	N/A
Damage Waiver Deposit (Refundable)*				
Small	D/D	TBC	POA	N/A
Medium		TBC	POA	N/A
Large		TBC	POA	N/A
* fees depend on type of activity not all events will require a deposit				
Filming on the public highway				
Filming on council property which is not part of the councils existing "Venue/Room hire" portfolio (non greenspace)	D/D	N/A	POA	N/A
Special event non-operational days (i.e. set up and shut down)				
Large Events	D/D	TBC	POA	N/A
Medium Events	D/D	TBC	POA	N/A
Small Events	D/D	TBC	POA	N/A
Fairs	D/D	N/A	POA	N/A
Circuses	D/D	POA	POA	N/A

LIBRARIES

	VAT (V) /Code	2014/15 £	2015/16 £	% change
A) Fines				
Adults (over 16) - per book, per day (to a maximum of £12.00)	D/D	0.12	0.12	0.0%
Children (under 16) - per book per day	D/D	0.06	0.06	0.0%
Customers who are disabled	D/D	Exempt	Exempt	N/A
Overdue Items Letter (postage charge)	D/D	0.57	0.60	5.3%
B) Reservation Fee				
In stock in Trafford		Free	Free	N/A
Not in stock in Trafford	D/D	3.50	4.00	14.3%
All Items requested from British Library, including photocopies, (in addition to standard not in stock charge).	D/D	5.00	6.00	20.0%
Lost British Library book (price set by the British Library)		147.50	156.50	6.1%
British Library renewal fee	D/D	N/A	4.55	N/A
C) Photocopying, printing and scanning				
Black and white per sheet (A4)	V D/D	0.10	0.10	0.0%
Black and white per sheet (A4) Double sided	V D/D	0.15	0.15	0.0%
Black and white per sheet (A3)	V D/D	0.15	0.15	0.0%
Black and white per sheet (A3) Double sided	V D/D	0.20	0.20	0.0%
Colour (A4)	V D/D	0.50	0.50	0.0%
Colour (A4) Double sided	V D/D	0.75	0.75	0.0%
Colour (A3)	V D/D	1.00	1.00	0.0%
Black and white (photographic quality) per sheet A4	V D/D	0.25	0.25	0.0%
Black and white (photographic quality) per sheet A3	V D/D	0.50	0.50	0.0%
Scanning	V D/D	0.10	0.10	0.0%
D) E-Readers				
Refundable security deposit	D/D	20.00	20.00	0.0%
Late Return per day (up to 10 weeks then lost item)	D/D	1.00	1.00	0.0%
Damage to E-reader case, leads, charger, screen + deposit forfeit	D/D	20.00	20.00	0.0%
Damage beyond use or lost + deposit forfeit	D/D	100.00	100.00	0.0%
E) Postage				
Recharge for overdue and reservation letters		0.57	0.60	5.3%
Notification of overdue and reservations by text		0.10	0.10	0.0%

Libraries continued....	VAT (V) /Code	2014/15 £	2015/16 £	% change
F) Compact Discs and Audio Cassettes				
DVD's - all DVD's (per item)	D/D	2.00	2.00	0.0%
G) Exhibition Charge				
Rental of space 50 or more sq m £50 per week or part of week (Urmston Library only) or under 50 sq m £25 per week or part of week, plus £10 per week public liability insurance.		25.00/ 50.00	25.00/ 50.00	0.0%
	D/D	+	+	
		10.00	10.00	0.0%
H) Displaying posters (charge per week)				
A5	D/D	0.30	0.30	0.0%
A4	D/D	0.50	0.50	0.0%
A3	D/D	1.00	1.00	0.0%
I) Replacement Library Cards				
Adults (16 and over)	D/D	2.00	2.00	0.0%
Children under 16 - first loss free, any subsequent loss	D/D	1.00	1.00	0.0%
J) Toys (Up to 3 can be borrowed for up to 3 Weeks)				
Loan of one toy	D/D	0.50	0.50	0.0%
K) Local Studies				
Research				
Right to Buy Research Fee (payable in advance)	V D/D	10.00	10.00	0.0%
Genealogical Research Fee - half hour (payable in advance)		15.00	15.00	0.0%
Genealogical Research Fee - full hour (payable in advance)		30.00	30.00	0.0%
Reprographics/ Research				
Minimum charge including 2 free A4 printouts		5.00	5.00	0.0%
Additional sheets		1.30	1.30	0.0%
Microfilm				
Microfiche/ film - A4 Copy	V D/D	0.70	0.70	0.0%
Microfiche/ film - A3 Copy	V D/D	1.40	1.40	0.0%
Photocopies - A4	V D/D	0.10	0.10	0.0%
Photocopies - A3	V D/D	0.15	0.15	0.0%
Photocopies - Maps	V D/D	0.50	0.50	0.0%
Maps and Plans - 1 item	V D/D	35.00	35.00	0.0%
Maps A0 size historical maps	V D/D	10.00	10.00	0.0%
Photographs - superior quality	V D/D	10.00	10.00	0.0%
Photographs - standard quality	V D/D	1.75	1.75	0.0%
Digital Camera				
Supply of digital image		10.00	10.00	0.0%
Self service photography permit - each click		1.00	1.00	0.0%
Self service photography permit - half day		5.00	5.00	0.0%
Self service photography permit per day	V D/D	10.00	10.00	0.0%
Reproduction - Books periodicals, e-books, CD-Roms				
Front cover/jacket - UK rights		60.00	60.00	0.0%
Front cover/jacket - World rights		120.00	120.00	0.0%
Interior - UK rights		30.00	30.00	0.0%
Interior - World rights		60.00	60.00	0.0%
Leaflets and brochures - UK rights		60.00	60.00	0.0%
Leaflets and brochures - World rights		120.00	120.00	0.0%
Presentation and Internal Reports				
UK rights		60.00	60.00	0.0%
World rights		120.00	120.00	0.0%
Advertising in newspapers and periodicals				
UK rights		60.00	60.00	0.0%
World rights		120.00	120.00	0.0%
TV				
Per transmission - UK rights		60.00	60.00	0.0%
Per transmission - World rights		120.00	120.00	0.0%
5 year unlimited transmission (excluding video and DVD) - UK rights		350.00	350.00	0.0%
5 year unlimited transmission (excluding video and DVD) - World rights		700.00	700.00	0.0%
Videos, DVD and Films				
UK rights		120.00	120.00	0.0%
World rights		240.00	240.00	0.0%
Exhibitions				
UK rights		60.00	60.00	0.0%
World rights		60.00	60.00	0.0%
Interior decoration of Commercial Premises				
UK rights		60.00	60.00	0.0%
World rights		60.00	60.00	0.0%
Web use				
UK rights		60.00	60.00	0.0%
World rights		60.00	60.00	0.0%

Libraries continued....	VAT (V) /Code	2014/15 £	2015/16 £	% change
L) Fax Service				
Within the UK each A4 sheet - send	V D/D	1.00	1.00	0.0%
Receipt of each A4 sheet	V D/D	0.50	0.50	0.0%
International faxes	V D/D	2.00 first page	2.00 first page	0.0%
	V D/D	1.00 subsequent pages	1.00 subsequent pages	0.0%
M) People's Network Charging				
ICT sessions	V D/D	FREE for first half hour, 50p per half hour (or part) thereafter	FREE for first half hour, 50p per half hour (or part) thereafter	0.0%
N) Musical Scores and Playsets				
Hire by local societies (per set)				
- 1 to 40 copies	D/D	30.00	35.00	16.7%
- 41 to 80 copies	D/D	35.00	40.00	14.3%
- 81 to 120 copies	D/D	40.00	45.00	12.5%
- Over 120 copies	D/D	45.00	50.00	11.1%
Orchestral sets	D/D	15.00	see musical scores and playsets	N/A
O) Comb Binding	V D/D	2.00	2.00	0.0%
P) Laminating				
A4	V D/D	1.00	1.00	0.0%
A3	V D/D	2.00	2.00	0.0%
Blue Badge Permits	M/D	10.00	10.00	0.0%
DEFINITIONS				
ADULT/JUNIOR: An adult is anyone defined as 16 years or over and juniors up to and				
CONCESSIONS: All juniors, Leisure Pass Holders or Registered Disabled				